

# Dalton Parish Council

## Minutes of the Finance & Employment Meeting of 2<sup>nd</sup> May 2019 held at Dalton Parish Council

Members: Cllrs C Barron (Chair), D Pickering, C Malia, S Pickering, and R Gleadhall (ex Officio)

In Attendance: J Holsey (Clerk) and R Chico (Clerk)

**146 To receive and accept apologies and reason for absence**

Cllr J Carrington

**Resolved:** To accept the apologies from the above-mentioned Councillor and reason for absence.

**147 To approve the minutes of the Finance & Employment Committee meeting held on 7<sup>th</sup> March**

**Resolved:** The minutes were accepted as a true record.

**148 To approve the minutes of the Finance & Employment Committee Meeting held on 4<sup>th</sup> April 2019**

**Resolved:** The minutes were accepted as a true record.

**149 To receive any declarations of interest on items to be discussed on the agenda**

None

**150 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted under Public Bodies (Admission to Meetings) Act 1960, S1 (2))**

None

**151 To receive an update on Brecks Community Centre following handover meeting with the contractor**

The officer advised that herself and two members had met the sub-contractor and had made arrangements to have a joint meeting with the contractor and the insurance company due to a number of queries regarding the work.

**152 To discuss and agree membership of YLCA & SLCC for 2019/2020**

**Resolved:** To continue membership with YLCA and for the Clerk's to join SLCC.

**153 To discuss and agree the following and take further action where necessary: -**

**1.All allotment sites**

**1.1 Rent for 2019/2020**

**1.2 Rent for 2020-2021**

**1.3 Annual skip(s)**





# Dalton Parish Council

## Resolved:

- 1.1 Rents for 2019/2020 will remain as the previous year.
- 1.2 Rents for 2020/2021 to increase by 2.5% - allotment holders to be notified.
- 1.3 One skip per annum for all allotment sites to be paid for by the Parish Council.

## 2. Brecks Lane

- 2.1 Sign for allotments
- 2.2 Amendment to tenancy agreement to include a probationary period of 12 months

## Resolved:

- 2.1 Sign approved and to be ordered.
- 2.2 Tenancy agreement to be amended to include probationary period of 12 months.

- 154 To receive Bank Reconciliation for March 2019

Resolved: that the Bank Reconciliation for March 2019 is received.

- 155 To discuss and agree the draft terms of reference for the Finance & Employment Committee

Resolved: to accept the draft terms of reference subject to approval by Full Parish.

- 156 To consider and agree authorised signatories for the Parish Council Bank Account and amend the mandate accordingly

Resolved: To increase the number of signatories on the account and amend signing to "any two". The matter to be referred to Full Parish for further discussion and agreement

- 157 To receive and discuss information regarding regarding one of the direct debits to British Gas and agree further action where necessary

Resolved: To pay a cheque from Sunnyside Community Centre for £377.51 to Dalton Parish Council and cancel the direct debit with immediate effect.

- 158 To receive and discuss information regarding the European Elections and agree the amount to be charged for hire of the building and agree further action where necessary

Resolved: to receive the information and charge Rotherham MBC £300.00 for the hire of the building.

- 159 To receive a staffing update

The officer provided an update to Councillors regarding a member of staff who had been off ill however booked holidays to cover this period.





## Dalton Parish Council

160 To notify the Parish Clerk of matters for inclusion on a future agenda

None

161 To note the dates of the next meeting: -

6<sup>th</sup> June 2019 at 6.30pm

The meeting was closed at 7:15pm

Chairperson.....  Date 6<sup>th</sup> June 2019

