



**DALTON PARISH COUNCIL ACTING AS SOLE
TRUSTEE TO SUNNYSIDE COMMUNITY CENTRE
“THE CHARITY” (REGISTERED CHARITY 523569.)**

Dalton Parish Hall,
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Dalton,
Rotherham.
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10th April 2024

Dear Councillors,

You are hereby summoned to attend the **Ordinary meeting of Dalton Parish Council acting as Sole Trustee to the Charity Sunnyside Community Centre**, known as “**The Charity**”, to be held at Dalton Parish Hall on **Thursday 18th April 2024 at 6.00 p.m.** for the purpose of transacting the following business:

J Holsey

Joanne Holsey
Clerk to the Charity and Dalton Parish Council

AGENDA

Enclosure:

1. To receive apologies for absence given in advance of the meeting
2. To consider approval of reasons given for absence
3. To note any declarations of interest on items to be discussed at this meeting
4. To approve the minutes of the Charity Meeting held on 18th January 2024 **(A)**
5. To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))
6. To note any issues from members of the public in attendance
7. To receive any community matters from Trustees
8. To receive a verbal update from the Clerk regarding matters from previous meetings



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8.1 Wi-Fi

(B)

8.1.1 To consider and agree alternative Wi-Fi provider

9. To consider financial matters and agree further action where necessary including: -

9.1 The authorisation of payment of accounts from 19th January 2024 to 18th April 2024 (to be distributed at the meeting)

9.2 Bank Reconciliation for 31st December 2023, 31st January 2024, and 29th February 2024 to be checked against the bank statements at the meeting (information distributed at the meeting)

9.3 Confirmation of payments schedules from 31st December 2023- 29th February 2024
(C)

9.4 Confirmation of receipts schedules from 31st December 2023- 29th February 2024
(D)

9.5 To review any outstanding invoices and take further action where necessary –information to be provided at the meeting

9.6 To confirm signatories on Unity Trust account and add/remove members

9.7 To consider information received from HSBC regarding mandate and agree new signatories on the account, to facilitate the account closure

9.8 To consider quotation for ramps on fire doors (internal and external)

9.9 To receive information regarding a donation to the Charity

9.10 To consider cover for the centre following caretaker's resignation – in particular, regular bookings at the centre

9.11 To consider and agree amended financial statements for 31st July 2023 (E)

10. To notify Parish Clerk for any matters for inclusion on a future agenda

11. To note the date of the next Charity Meeting: -

18th July 2024

PUBLIC NOTICE

PARISHIONERS ARE ENCOURAGED TO ATTEND MEETINGS OF THE PARISH COUNCIL AND ARE PERMITTED PARTICIPATION IN ITEM “To note any issues from members of the public in attendance,” BUT NOT IN THE DECISIONS ON OTHER AGENDA ITEMS, SPEAKING ONLY WHEN SPECIFICALLY INVITED TO DO SO BY THE CHAIRPERSON