



DALTON PARISH COUNCIL

Dalton Parish Hall,
Doncaster Road,
Dalton,
Rotherham.
S65 3ET

Telephone (01709) 853364
Mobile 07887 623674
Email daltonparishcouncil@outlook.com

13th July 2023

Dear Councillors,

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council, to be held on **Thursday 20th July 2023**, at Dalton Parish Hall, Doncaster Road, Dalton commencing at **6.30 p.m.** for the purpose of transacting the following business:

Rachel Chico
Clerk to the Council

BUSINESS

Enclosure:

1. To receive apologies for absence given in advance of the meeting
2. To consider the approval of reasons given for absence
3. To note any declarations of interest on items to be discussed at this meeting
4. To approve the minutes of the Council Meeting held on 15th June 2023 (A)
5. To receive the approved Finance and Employment Minutes 30th March 2023 (B)
6. To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))
7. To note any issues from members of the public in attendance
8. To consider any community matters from Councillors
9. To receive a Clerk update regarding matters from previous meetings
8.1 To receive an update following meeting with hall hirer
10. To consider financial matters including:-
 - 10.1 The authorisation of payment of accounts since the last meeting (distributed at the meeting)
 - 10.2 To receive and agree bank reconciliation to May 2023
 - 10.3 To consider a grant request from SEND Youth Club
 - 10.4 To discuss and consider additional Clerk hours for further works – Policy reviews, Transparency code, Website update, Data audit, GDPR, Legal documents and titles



DALTON PARISH COUNCIL

11. To consider any general correspondence and publications, including: -
 - 11.1 To receive a summary and agree any actions for play inspections reports
 - 11.2 To consider YLCA notice regarding D-Day 80th Anniversary and to agree if to take any further action (C)
12. To receive an update regarding the surrender of the lease for Brecks Lane allotments and agree any further action (D)
13. To consider quotation to move lighting column at Sunnyside Top field and agree on any further action (E)
14. To consider and agree Dalton Parish Council complaints policy (F)
15. To consider and agree Dalton Parish Council Freedom Of Information policy (G)
16. To consider and agree Freedom of Information Model Publication Scheme (H)
17. To consider pricing for security / fencing at Sunnyside Allotments and agree way forward
18. To discuss and agree action for the pathway at Magna Lane park in terms of flooding (I)
19. To consider options to replace relief caretaker at Sunnyside Community Centre including advertising the position (previously discussed at Employment & Finance Committee)
20. Subject to the decision above, agree hours, person spec, job spec, job advert and where to advertise. Agree interview dates and appoint 2 Councillors to the interview panel with the 2 clerks (J)
21. To agree dates and location for the scheduled gala for 2024
22. To agree to proceed with the annual fire risk assessment for Dalton Parish Hall
23. To consider and agree the annual grant to be paid to the charity Sunnyside Community Centre (Budget showing the deficit position is as detailed on the appendices for the Charity agenda taking place prior to this meeting)
24. To consider planning matters including new planning applications in Dalton: -
 - 24.1 Planning: - 24 – 28 (Week 28 List items to be emailed to councillors prior to the meeting)

None

To note refusal of previously noted application: -

RB2023/0468 - REFUSED

Erection of 23 dwellings, associated works and creation of access amendment to layout of outline application approved under RB2019/1891 and subsequent reserved matters application RB2021/2054 at Land east of Brecks Lane Herringthorpe for Avant Homes Yorkshire

- 24.2 To consider email from planning department re fencing Magna Lane and take further action if necessary (K)

25. To notify Parish Clerk for any matters for inclusion on a future agenda
26. To note dates of future committee meetings, events and the next Parish Council Meeting



DALTON PARISH COUNCIL

Parish Council – 6:30pm

21st Sept 2023

19th Oct 2023

16th Nov 2023

Other Meetings / Events

Dalton Parish Council Community Café held on the above dates at 9.00am – 1230 at Dalton Parish Hall

Finance Meeting – 6:30pm

7th September 2023

Sunnyside Charity Meeting – 6pm

17th October 2023

Sunnyside Meeting – 6:30pm

14th September 2023

PUBLIC NOTICE

PARISHIONERS ARE ENCOURAGED TO ATTEND MEETINGS OF THE PARISH COUNCIL AND ARE PERMITTED PARTICIPATION IN ITEM “To note any issues from members of the public in attendance”, BUT NOT IN THE DECISIONS ON OTHER AGENDA ITEMS, SPEAKING ONLY WHEN SPECIFICALLY INVITED TO DO SO BY THE CHAIRPERSON