

Dalton Parish Council

Minutes of the Ordinary Meeting of Dalton Parish Council at 6.30pm 21st March 2024 held at Dalton Parish Hall

Members: Cllrs K Oxley, D Pickering, S Pickering, C Malia, R Fox, J Workman

In Attendance: R Chico (Clerk)

6388 To receive apologies for absence given in advance of the meeting

R Gleadhall, M Gleadhall, J Carrington. Cllr I C Barron was not in attendance

6389 To consider the approval of reasons given for absence

Resolved: Reasons given for absence were approved

6390 To note any declarations of interest on items to be discussed at this meeting

None

6391 To approve the minutes of the Council meeting held on 15th February 2024

Resolved: The minutes were accepted as a true record

6392 To note the minutes the approved minutes of the Finance and Employment Committee of Sept 23

Resolved: The minutes were noted

6393 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

Resolved : No items to be excluded

6394 To note any issues from members of the public in attendance

None in attendance

6395 To consider any community matters from Councillors

Flooding on the public footpath towards Doncaster road from Magna Lane park was raised, the Clerk explained this had already been raised to public footpath team at RMBC however this would be chased up.

6396 To receive a verbal Clerk update regarding matters from previous meetings

All items are on the agenda

6397 To consider financial matters including: -

6397.1 The authorisation of payment of accounts since the last meeting (distributed at the meeting)

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Resolved : The below payments of accounts were approved: -

| DD/BACS | Transaction Detail | Date Paid | Total | Payee Name |
|---------|-----------------------|------------|------------|---|
| DD | TV License | 01/02/2024 | £159.00 | TV License |
| BACS | HMRC | 26/02/2024 | £1,125.61 | Tax & NI |
| BACS | Payroll Fee | 26/02/2024 | £57.60 | Robert Ogle |
| DD | Mobile Phone | 07/03/2024 | £13.22 | EE Limited |
| DD | Pension Fee | 07/03/2024 | £26.40 | Smart Pension |
| DD | Pension | 11/03/2024 | £819.23 | Smart Pension |
| DD | Pension | 19/03/2024 | £2,206.74 | SYPA |
| DD | Mobile Phone | 19/03/2024 | £70.20 | O2 |
| DD | Bank Charges | 22/03/2024 | £8.00 | HSBC |
| DD | Photocopying | 28/03/2024 | £19.48 | CPS Daisy (XLN Telecom) |
| DD | Phone & Broadband | 28/03/2024 | £147.66 | |
| DD | Website Fee | 14/03/2024 | £11.99 | Hugo Fox |
| | Bees Nest Treatment - | | | |
| BACS | DPH | 26/03/2024 | £50.00 | Green Pastures |
| BACS | Pest Control Services | 26/03/2024 | £48.75 | Green Pastures |
| BACS | Xmas Entertainment | 26/03/2024 | £200.00 | Sally Glennon |
| BACS | Annual Rent SSCC | 26/03/2024 | £106.58 | CISWO |
| BACS | Seated Exercise | 26/03/2024 | £160.00 | Activ Regen |
| BACS | Expenses | 26/03/2024 | £153.87 | R Chico |
| BACS | Deposit Refund | 26/03/2024 | £50.00 | B Cleary |
| BACS | Deposit Refund | 26/03/2024 | £50.00 | M Dowlatyari |
| BACS | Deposit Refund | 26/03/2024 | £50.00 | S Arshad |
| BACS | Deposit Refund | 26/03/2024 | £50.00 | S Begum |
| BACS | Deposit Refund | 26/03/2024 | £50.00 | S Millington |
| BACS | Deposit Refund | 26/03/2024 | £50.00 | J Atkinson |
| BACS | Deposit Refund | 26/03/2024 | £50.00 | J Sutton |
| BACS | Norwood St Allotments | 26/03/2024 | £10,740.00 | Skyhigh |
| BACS | Expenses | 26/03/2024 | £54.49 | J Holsey |
| BACS | Salaries | 26/03/2024 | £4,140.44 | Salaries |
| BACS | HMRC | 26/03/2024 | £1,084.72 | Tax & Ni |
| BACS | Payroll Fee | 26/03/2024 | £57.60 | Robert Ogle |
| BACS | BLA Quarterly Rent | 26/03/2024 | £190.00 | RMBC |
| DD | Bank Charges | 31/03/2024 | £39.15 | Unity Trust Bank |
| DD | Electricity 18/1-19/2 | 04/03/2024 | £534.50 | Scottish Power SSE Energy Solutions |
| DD | Gas Supply | 30/03/2024 | £1,051.08 | |

6397.2 To receive and agree bank reconciliation to January 2024

Resolved : The bank reconciliation was received and approved January 2024

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6397.3 To review the effectiveness of internal controls

Resolved : The effectiveness of internal controls were reviewed and deemed appropriate and effective.

6398 To consider any general correspondence and publications including:-

6398.1 To receive a summary and agree any actions for play inspections reports

Works had been carried out to remove moss and over grown foliage at Sunnyside play area

6398.2 To consider the directive from RMBC with regard to requirements for hanging poppies, hanging baskets and Christmas lights on lamp-posts

An update was given from the Clerk regarding the original correspondence regarding the requirement for agreement from RMBC for the above, along with the superseded information stating that further time would be given to consider this requirement and at this stage the Parish Council do not need to take any action. However as part of the discussion it was asked to check with the insurance company with regard to cover for any liability.

6398.3 To decide if a formal portrait of King Charles to be purchased for Dalton Parish

Resolved : No portrait required

6398.4 To receive register of interest information from RMBC

Register of interest guidance had been distributed as an appendices to the papers and was noted by councillors.

6399 To agree on waste disposal contracts for: -

6399.1 Dalton Parish Hall

Resolved : To proceed with quotation at a cost of £886.60

6399.2 Sunnyside community centre, as per recommendation from 14th March 24 meeting

Resolved : To proceed with quotation at a cost of £886.60

6400 To review and agree items regarding allotments: -

6400.1 To agree renewal of tenancies following site visit of 15th March 24

Resolved : To agree renewal of tenancies

6400.2 To agree termination of tenancies following site visit of 15th March 24

Resolved : Agreed to terminate tenancies at plots 5a, 5b, 16b and to write to plot 10 regarding sleepers and evidence of burning

6400.3 To agree allotment fees for 2025/26

Resolved : This item to be put on the next agenda when current rate information is available

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- 6401 To review and adopt the following policies
- 6401.1 Complaints policy
 - 6401.2 Freedom of Information under the model publication scheme (distributed at the last meeting)
 - 6401.3 Health and Safety policy (distributed at the last meeting)
 - 6401.4 Freedom of Information Policy
 - 6401.5 Disciplinary Policy
 - 6401.6 Equality and Diversity Policy

Resolved : The above policies were reviewed and adopted

- 6402 To consider planning matters including new planning applications in Dalton
- 6402.1 Planning: - 7– 11 (List 11 items to be emailed to councillors prior to the meeting)

The following planning items were noted: -

RB2024/0396 - 29 The Crescent West Sunnyside - Single storey front & rear extension

- 6403 To notify the Parish Clerk for any matters for inclusion on a future agenda

None

- 6404 To note dates of future committee meetings, events, and the next Parish Council

Parish Council – 6:30pm

18th April 2024

Other Meetings / Events

Dalton Parish Council Community Café held on the above dates at 9.00am – 1230 at Dalton Parish Hall

Finance Meeting – 6:30pm

4th April 2024

Sunnyside Charity Meeting – 6pm

18th April 2024

Sunnyside Meeting – 6:30pm

13th June 2024

The meeting was closed at 19:15pm

Chairperson *K Oxley* Date 18th April 2024