

# Dalton Parish Council

## **Minutes of the Dalton Parish Council meeting acting as Sole Trustee to Sunnyside Community Centre "The Charity". 15<sup>th</sup> July 2021**

**Members:** D Pickering, S Pickering, M Bray, P Botham, R Gleadhall,  
M Gleadhall, R Fox, K Oxley, C Barron, B Boyle and C Malia

**In Attendance:** J Holsey (Clerk)

**31 To receive apologies for absence given in advance of the meeting**

None - It was noted J Carrington was absent from the meeting

**32 To consider approval of reasons given for absence**

None

**33 To receive any declarations of interest on items to be discussed on the agenda**

None

**34 To approve the minutes of the Charity Meeting held on 22<sup>nd</sup> April 2021**

**Resolved:** that the minutes were approved

**35 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))**

None

**36 To receive an update regarding Sunnyside Supplies Social Supermarket and Cafe**

An email had been received giving an update and this was read out at the meeting

**37 To receive a verbal update from the Clerk regarding matters from previous meetings**

The Clerk provided an update on the following: -

**37.1** The centre re-opened on 21<sup>st</sup> June 2021

**37.2** A meeting took place between the parish council and the landlord at the centre to discuss the proposed alterations and seek landlords permission to undertake the work – now received

**37.3** Quotes for refurbishment of disabled toilet and new porch- agenda items





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## 38 To note any issues from members of the public in attendance

None

## 39 To consider financial matters including: -

### 39.1 The authorisation of payment of accounts from 26<sup>th</sup> March 2021 to date

**Resolved: that the payments below were authorised: -**

CHQ/DD	Transaction Detail	Date Paid	Amount	Payee Name
	100156 Annual Rent for Building	05/04/2021	£ 89.07	CISWO
	100157 Drawing Fee for Planning Perm	16/04/2021	£ 226.59	Ariane Design
	100158 Commercial Waste	16/04/2021	£ 275.00	RMBC
DD	Electricity 1/3- 28/3	23/04/2021	£ 62.14	British Gas
DD	Gas Bill from 2/3-1/4	23/04/2021	£ 37.44	British Gas
DD	Water Bill 12/1/21-22/4/21	07/05/2021	£ 78.03	Business Stream
DD	Electricity 29/3-28/4	21/05/2021	£ 56.97	British Gas
	100159 Annual Alarm Service & New Bat	24/05/2021	£ 66.00	BAW Properties Ltd
DD	Electricity Bill 29/4-5/5/21	24/05/2021	£ 390.97	British Gas
DD	Gas 2/4-1/5	28/05/2021	£ 32.74	British Gas
	100161 Cleaning Products	11/06/2021	£ 327.90	Ace Janitorial
	100162 Remedial Works SSCC	17/06/2021	£ 267.00	MD Staniforth
DD	Gas 2/5-1/6	29/06/2021	£ 55.67	British Gas
DD	Electricity Bill 6th-28th May	22/06/2021	£ 64.38	British Gas
	100163 Annual Service - Fire Ext	01/07/2021	£ 238.27	Chubb Fire & Security
	100164 Expenses - Covid Signs for SSCC	07/07/2021	£ 93.76	J Holsey
	100165 Insurance Cover	07/07/2021	£ 1,981.16	Came & Company
	100166 Gas Bill from 17/2-18/2	07/07/2021	£ 2.92	British Gas
	100167 Soap Dispensers	13/07/2021	£ 116.96	Ace Janitorial

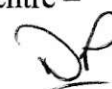
### 39.2 Bank Reconciliation for 31<sup>st</sup> May 2021

**Resolved: - That the Bank reconciliation to 31<sup>st</sup> May 2021 be received and the bank statement signed.**

### 39.3 Confirmation of payment schedules for 1<sup>st</sup> March- 31<sup>st</sup> May 2021

A discussion took place regarding the electricity costs at the centre. The Clerk explained that the centre is on a smart meter however she had been advised by British Gas, who are the supplier, that it was not working, and manual readings need to be provided as the bills had been estimated for some time. The large bill was a "catch up" bill after an actual reading had been supplied. Monthly meter readings are to be supplied and the bills are to be monitored moving forward.

**Resolved: - That the payment schedules for 1<sup>st</sup> March - 31<sup>st</sup> May 2021, distributed as an appendices prior to the meeting be received.**





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## 39.4 Confirmation of receipt schedules from 1<sup>st</sup> March – 31<sup>st</sup> May 2021

**Resolved:** - That the receipt schedules from 1<sup>st</sup> March – 31<sup>st</sup> May 2021, distributed as an appendices prior to the meeting be received.

## 39.5 To note grant received from RMBC

Noted

## 39.6 To consider report, agree new porch and take further action where necessary

**Resolved:** - that the new porch be approved at a cost of £3695.00 inclusive of VAT

## 39.7 To consider the report, agree new disabled toilet and take further action where necessary

Members discussed the colour of the tiles and grab rails.

**Resolved:** - that the refurbishment be approved at a cost of £4710.00 plus VAT with white tiles and either dark grey or blue grab rails

## 40 To receive information following re-opening of the centre

Members were informed the centre re-opened in line with government guidelines. Three user groups have returned to the centre with more in the pipeline to return. The café and social supermarket successful opened on 6<sup>th</sup> July with the café operating 12-2pm Tuesday's weekly. Enquiries have been received regarding private bookings for social events.

## 41 To notify the Parish Clerk for any matters for inclusion on a future agenda

Widening of the access to rear of centre (around the pinch point)

## 42 To note the date of the next Charity Meeting: -

21<sup>st</sup> October 2021 at 6.00pm

The meeting was closed at 18.29pm

Chairperson.......... Date 21<sup>st</sup> October 2021

