

Dalton Parish Council

Minutes of the Ordinary Meeting of Dalton Parish Council at 6.30pm 19th September 2024 held at Dalton Parish Hall

Members: Cllrs D Pickering, S Pickering, C Malia, R Fox, R Holsey, P Botham, J Workman, K Mackenzie, J Carrington

In Attendance: R Chico (Clerk), J Holsey (Clerk)

6500 To receive apologies for absence given in advance of the meeting

Cllrs K Oxley, I.C.Barron

6501 To consider the approval of reasons given for absence

Resolved: Reasons given for absence were approved

6502 To note any declarations of interest on items to be discussed at this meeting

Cllr J Carrington declared an interest in item 6511

6503 To approve the minutes of the Ordinary meeting held on 18th July 2024

Resolved: The minutes were accepted as a true record

6504 To note the approved minutes of the Sunnyside meeting held on 14th March

Resolved : The minutes were noted

6505 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

No items

6506 To note any issues from members of the public in attendance

None in attendance

6507 To note resignation of two Councillors

Resolved : The resignation letter of Cllrs R Gleadhall and M Gleadhall was read prior to the meeting commencing. The resignations were accepted and the councillors thanked for their years as Councillors

6508 To consider any community matters from Councillors

A discussion took place with regard to the community pantry attending Dalton Parish Hall. The Clerk confirmed the date requested clashes with another group and that alternative dates and times had been provided to the organisation.

6509 To receive a verbal Clerk update regarding matters from previous meetings

All items covered on the agenda.

Dalton Parish Council

6510 To consider financial matters including: -

6510.1 The authorisation of payment of accounts since the last meeting (distributed at the meeting)

Resolved : The below payments of accounts were approved: -

	Transaction Detail	Date Paid	Total	Payee Name
DD	Water BLA 14/4-16/7	26/07/2024	64.90	Scottish Water
BACS	50% Deposit Air Cond SSCC	26/07/2024	955.28	Force Contracts
DD	Business Stream	02/08/2024	£207.09	Scottish Water
DD	ICO Membership	05/08/2024	£35.00	ICO
DD	Mobile Phone Bill	06/08/2024	£7.82	EE
DD	Pension Fee	07/08/2024	£26.40	Smart Pension
DD	Pension	13/08/2024	£879.64	Smart Pension
DD	Pension	19/08/2024	£2,300.14	SYPA
DD	Mobile Phone	21/08/2024	£97.20	O2
SS	Photocopying	28/08/2024	£19.32	Copy Print Scan
DD	Bank Charges	22/08/2024	£8.00	HSBC
DD	Phone & Broadband	28/08/2024	£153.66	Daisy (XLN Telecom)
DD	Website Fee	14/08/2024	£11.99	Hugo Fox
DD	Electric 9/7-9/8	23/08/2024	£288.06	Scottish Power
BACS	Play Inspection Report - Annual	23/08/2024	£1,382.22	RMBC
BACS	Salaries	23/08/2024	£5,070.20	Various
BACS	Cleaning Products	23/08/2024	£108.86	Ace Janitorial
BACS	Deposit Refund HH 28/7	23/08/2024	£50.00	H Rashid
BACS	Final Part Air Conditioning Unit	23/08/2024	£955.28	Force Contracts
BACS	Fire Exit Ramps SSCC	23/08/2024	£285.60	RP Manufacturing
BACS	Fire Alarm Service	23/08/2024	£167.45	Chubb
BACS	Expenses - August	23/08/2024	£383.98	R Chico
BACS	HMRC	23/08/2024	£928.02	Tax & Ni
BACS	Emergency Lighting Service	23/08/2024	£228.18	Chubb
BACS	Donation from Gala	23/08/2024	£520.05	Rotherham Hospice
BACS	Payroll Fee	23/08/2024	£57.60	Robert Ogle
BACS	Part Pymt Doors in Conf Room	23/08/2024	£337.50	P Davis
BACS	Dep Refund HH 27/6	23/08/2024	£50.00	N Hussain
DD	Pension Fee	07/09/2024	£26.40	Smart Pension
DD	Pension	13/09/2024	£962.06	Smart Pension
DD	Pension	19/09/2024	£2,173.62	SYPA
DD	Mobile Phone	19/09/2024	£97.20	O2
DD	Photocopying	28/09/2024	£21.26	Copy Print Scan
DD	Bank Charges	22/09/2024	£8.00	HSBC
DD	Phone & Broadband	28/09/2024	£153.66	Daisy (XLN Telecom)
DD	Website Fee	14/09/2024	£11.99	Hugo Fox

Dalton Parish Council

DD	Bank Charges	30/09/2024	£36.15	Unity Trust Bank
BACS	Payroll Fee	26/09/2024	£57.60	R Ogles
BACS	Final Pymt Doors in Conf Room	26/09/2024	£337.50	P Davis
BACS	Expenses - JH	26/09/2024	£130.24	J Holsey
BACS	Procurement Course - YLCA	26/09/2024	£35.00	YLCA
BACS	Dep refund HH 7/9	26/09/2024	£50.00	C Woodhall
BACS	Dep refund HH 31/8	26/09/2024	£50.00	M Nishat
BACS	Dep Ref - Booking Cancelled	26/09/2024	£50.00	Y Dube
BACS	HH Cancelled Booking	26/09/2024	£100.00	Y Dube
BACS	Fire Marshall Training	26/09/2024	£300.00	Fireguard Ltd
BACS	Seated Exercise x 3 (May)	26/09/2024	£120.00	Activ Regen
BACS	Seated Exercise x 2 (June)	26/09/2024	£80.00	Active Regen
BACS	Holiday Programme - Aug	26/09/2024	£1,750.00	Activ Regen
BACS	Cleaning Products	26/09/2024	£47.88	Ace Janitorial
BACS	3 x Keys Cut	26/09/2024	£14.85	PN Alarms
BACS	External Audit Fee	26/09/2024	£756.00	PKF
BACS	Stationery	26/09/2024	£32.00	Cartridge Roth'm Plus
BACS	Paint	26/09/2024	£241.06	AD Fergusons

6510.2 To receive and agree bank reconciliation to 30th June 2024

Resolved : The bank reconciliation was received and approved 30th June 2024

6510.3 To confirm and appoint bank signatories, including removal of two resigned councillors

6510.3.1 To consider and appoint bank signatories for all Dalton Parish Council accounts

Resolved : -

Unity – Cllr K Mackenzie to be added

HSBC – Cllr J Workman to be added

Hampshire – Cllr K Mackenzie to be added

United Trust – Cllr J Workman to be added

Loughborough – Cllr K Mackenzie to be added

Redwood Bank – No changes

6510.3.2 To consider and appoint bank signatories for all Sunnyside Community Centre accounts

Resolved : -

Unity – Cllr K Mackenzie to be added

6510.4 To receive external audit report and certificate (section 3 of the AGAR Form 3)

Resolved : External audit report received and accepted

Dalton Parish Council

6510.4.1 To note date of announcement and publication on the website and noticeboard of the Notice of Conclusion of Audit, which details the rights of inspection along with certified AGAR (Sections 1, 2 & 3) as 10th September 2024 (in line with statutory requirements) and agree length of publication of the Notice of Conclusion of Audit.

Resolved : To be published on the website indefinitely and 14 days on the notice board

6510.4.2 To note Sections 1, 2 and 3 of the published AGAR are to be available for public access for a period of not less than 5 years from the date of publication

Resolved : Noted Sections 1,2 and 3 of the AGAR are available for public access for a period of not less than 5 years from the date of publication

6511 To consider and agree works to hedge rows at Norwood Street allotments

Clerk gave an update of the required works to the hedge rows around Norwood street allotments.

Resolved : To proceed with works at a cost of £157.54 and add to the maintenance contract for a twice yearly cut £198.58

6512 To consider any general correspondence and publications including:-

6512.1 To receive a summary and agree any actions for play inspections reports

Some of the minor Items identified on the play inspection works can be carried out by the parish employees. Works to progress as per employee availability.

6513 To consider fire stopping works for Dalton Parish Hall

Resolved : Works to be carried out on loft hatches and pipe boxing etc. To proceed with price option 1 £1310 plus VAT

6514 To consider planning matters including new planning applications in Dalton

6514.1 Planning: - 29– 37 (List 37 items to be emailed to councillors prior to the meeting)

Resolved : To note the below planning applications: -

RB2024/1232 - 6 The Square West Sunnyside - Erection of single-storey rear extension & front porch

RB2024/1082 - 15 The Square West Sunnyside - Demolition of detached outbuilding and porch to replace with a two storey and single storey side extension

RB2024/0991 - 12 Broom Close Sunnyside - Application for Lawful Development Certificate re proposed single storey rear extension

RB2024/1232 - 6 The Square West Sunnyside - Erection of single-storey rear extension & front porch

6515 To notify the Parish Clerk for any matters for inclusion on a future agenda

Dalton Parish Council

Vacancy for Sunnyside Committee

6516 To note dates of future committee meetings, events, and the next Parish Council

Parish Council – 6:30pm

17th October 2024

Other Meetings / Events

Dalton Parish Council Community Café held on the above dates at 900am –
1230 at Dalton Parish Hall

Finance Meeting – 6:30pm

3rd October 2024

Sunnyside Charity Meeting – 6pm

17th October 2024

Sunnyside Meeting – 6:30pm

12th December 2024

The meeting was closed at 19:07pm

Chairperson

Ellr K Oxley

Date 17th October 2024