

Dalton Parish Council

Minutes of the Finance & Employment Committee Meeting of 4th February 2021 held remotely via Zoom

Members: C Malia (in the chair) D Pickering, S Pickering and J Carrington

In Attendance: J Holsey (Clerk) and R Chico (Clerk)

315 To receive apologies for absence given in advance of the meeting

Cllrs R Gleadhall and M Gleadhall

Resolved: that the apologies of Cllrs R Gleadhall and M Gleadhall are received

316 To consider approval of reasons given for absence

Resolved: that the reasons given for absence are approved

317 To receive any declarations of interest on items to be discussed on the agenda

None

318 To approve the minutes of the Finance & Employment Committee meeting held on 7th January 2021

Resolved: The minutes were accepted as a true record

319 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

Resolved: - that the press and public are excluded from agenda item 8 in relation to staffing.

320 To note matters arising from the minutes of the Finance & Employment Committee Meeting of 7th January 2020

None

321 To consider financial matters and agree further action where necessary including: -

321.1 Bank Reconciliation's including Combined Bank Reconciliation for 30th November & 31st December 2020

This item was deferred to the ordinary meeting as the members present did not have a copy of the bank statement to confirm the balances.

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321.2 Confirmation of payment schedule to 30th November & 31st December 2020

Resolved: - That the payment schedules to 30th November & 31st December 2020, distributed as an appendix prior to the meeting, be received.

321.3 Confirmation of receipt schedules to 30th November & 31st December 2020

Resolved: - That the receipt schedules to 30th November & 31st December 2020, distributed as an appendix prior to the meeting, be received

311.4 Detailed income and expenditure to 31st December 2020

Resolved: - That the income and expenditure information to 31st December 2020, distributed as an appendix prior to the meeting, be received

322 To consider, discuss and agree further action where necessary regarding staffing matters including: -

322.1 Sickness

Members were appraised of the latest sickness and action taken.

322.2 Confirmation of hours worked on Sunnyside Community Centre and agree payment and take further action where necessary

Resolved: - that the Clerks are paid the respective hours 7.5 hours in total

Cllr Carrington joined the meeting at 18.40pm

323 To notify the Parish Clerk of matters for inclusion on a future agenda

None

324 To note the date of the next meeting: -

4th March 2021 at 6.30pm

The meeting was closed at 18.44pm

Chairperson.....  Date 4th March 2021

