

Dalton Parish Council

Minutes of the Ordinary Meeting of Dalton Parish Council at 6.30pm 18th March 2021 held remotely by Zoom.

Members: Cllrs R Gleadhall (Chair), M Gleadhall, P Botham, C Malia, M Bray, J Carrington, R Fox, B Boyle

In Attendance: R Chico (Clerk), J Holsey (Clerk)

5820 To receive apologies for absence given in advance of the meeting

Resolved: Apologies for Cllrs N McHale, D Pickering, S Pickering

5821 To consider the approval of reasons given for absence

Resolved : The reasons given for absence were approved

5822 To note any declarations of interest on items to be discussed at this meeting

5829.5 – Cllr J Carrington

5823 To approve the minutes of the Council meeting held on 21st January 2021

To note the February meeting was not quorate and therefore there are no minutes for February.

Resolved: The minutes were accepted as a true record

5824 To receive the approved minutes of the Finance and Employment Committee held on the 7th January 2021 and 4th February 2021

Minutes were received as appendices.

5824.1 To receive a verbal update of the Finance and Employment Committee meeting held on 4th March 2021

A verbal overview was given of the items discussed at the meeting. Sickness for staff was noted.

5824.2 To approve a change to the Finance and Employment Committee terms of reference to meet quarterly

Resolved : Terms of reference approved to meet quarterly

5825 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

Resolved: That press and public are to be excluded from item 5829.6.

5826 To note any issues from members of the public in attendance

None

Dalton Parish Council

5827 To consider any community matters from Councillors

None. An informal discussion took place with regard to election processes

5828 To receive a verbal Clerk update regarding matters from previous meetings

5828.1 To receive an update from Police regarding off-road vehicles and any local issues

Clerks updated that the police had been notified of the off-road issues and were aware and taking action on the issues.

Cllrs R.Fox and B.Boyle joined the meeting

5829 To consider financial matters including: -

5829.1 The authorisation of payment of accounts since the last meeting

Resolved: The below payments of accounts were authorised:

CHQ/DD	Transaction Detail	Date Paid	Total	Payee Name
103379	Stationary	18/01/2021	£11.87	Viking Direct
	Ruby Cook - Elect 2/12-1/1/21	18/01/2021	£57.63	British Gas
DD	Bill for December	19/01/2021	£67.78	O2
DD	Pension	19/01/2021	£1,643.91	SYPA
DD	Gas - Ruby Cook	20/01/2021	£119.04	CNG Power Up
DD	Gas - DPH	20/01/2021	£298.72	CNG Power Up
DD	Rates - DPH	20/01/2021	£254.00	Rotherham MBC
Various	Salaries	20/01/2021	£3,591.38	Various
103385	Memo of Fee's 114649	20/01/2021	£42.00	Robert Ogle
103386	Tax & Ni	20/01/2021	£717.74	HMRC
	Photocopy Chges Inv			
DD	70636	22/01/2021	£13.20	Copy Print Scan Limited
DD	Electric - DPH	22/01/2021	£94.40	British Gas
DD	Electric - Final Ruby Cook	25/01/2021	£68.95	British Gas
	Final Electric Bill Ruby Cook			
DD	Cook	25/01/2021	£11.32	British Gas
DD	Grass Cutting Contract	26/01/2021	£367.80	Rotherham MBC
DD	Rates - Ruby Cook	27/01/2021	£200.00	Rotherham MBC
DD	February Invoice	28/01/2021	£65.04	XLN Telecom
BACS	Fee	28/01/2021	£15.00	HSBC
103388	Expenses	03/02/2021	£92.56	J Holsey
103387	To Unity Bank	03/02/2021	£80,000.00	Unity Bank
	Xmas Lights - Rem &			
103389	Storage	10/02/2021	£1,944.00	Acorn Festive Lights Limited
DD	Pension	12/02/2021	£685.14	Smart Pension
	Remedial Works -Hardwire			
103390	Test	17/02/2021	£321.70	MD Staniforth
103391	Hardwire Test	17/02/2021	£270.00	MD Staniforth
DD	Bill for January	19/02/2021	£67.78	O2

Dalton Parish Council

DD	Pension	19/02/2021	£1,653.79	SYPA
DD	Final Bill - Ruby Cook	20/02/2021	£23.13	CNG Power Up
	Water - Brecks Lane			
DD	Allotments	22/02/2021	£43.35	Business Stream
DD	Electricity - DPH	23/02/2021	£90.48	British Gas
103392	Expenses	24/02/2021	£33.69	J Holsey
DD	March Invoice	26/02/2021	£65.04	XLN Telecom
	Expenses - Microsoft			
103393	Renewal	26/02/2021	£79.99	J Holsey
DD	Grass Cutting Contract	26/02/2021	£367.80	Rotherham MBC
DD	Litter Pickers Mobiles	26/02/2021	£20.93	EE and T.Mobile
	Magna Lane Play Area			
103394	Repairs	26/02/2021	£4,881.48	HAGS SMP
DD	Pension	12/03/2021	£652.31	Smart Pension
BACS	Salaries	24/02/2021	£3,112.37	Various
BACS	Memo of Fee's 114728	26/02/2021	£44.40	Robert Ogle
BACS	Interim Audit Fee	26/02/2021	£200.00	Phil Parkin Limited

5829.2 To discuss and agree action regarding damaged artificial Christmas tree located at Sunnyside Community Centre

Resolved : To install a permanent tree sleeve and install a real tree each year, first year cost £975 including sleeve and tree. To give delegated powers with a budget to £500 for decorations for the tree.

5829.3 To approve recommended change to section of Financial Regulations following the change to allow internet payments

Resolved : The change to financial regulations to reflect internet payments being permitted was approved.

Cllr R Fox left the meeting

5829.4 To review the effectiveness of internal controls

Discussion took place with regard to the mechanisms and controls in place, the changes in audit reports and the effectiveness of the controls.

Resolved : The effectiveness of internal controls was reviewed and agreed.

5829.5 To agree the 2022 / 23 allotment rent rates

Cllr J Carrington declared an interest in this item.

Resolved : To maintain allotment rents at current rates.

5829.6 To review and agree salaries for 2021 / 2022 for all employees

Cllr R Fox re-joined the meeting

Resolved : Litter pickers to be paid inline with living wage, Caretakers to be increased with the same value. Clerks to proceed to the next salary scale (32) as per their contracts of employment, on completion of their CILCA qualification an automatic

Dalton Parish Council

increase to the next salary scale (33) will occur and subsequent increases each year until they reach the top of the salary scale (36).

5829.7 To consider and agree decision regarding greenhouse repair for allotment at Brecks Lane

Resolved : A one-off payment of £100 to be paid accompanied by a letter confirming this is a gesture of goodwill and will not be repeated.

5829.8 To receive the interim audit report

Resolved : The interim audit report was noted and the Clerks thanked for their work.

5830 To consider and agree response to resident requesting permission to use metal detector on Council land

Resolved : To refuse metal detecting

5831 To consider and agree response to resident request permission to use Sunnyside lane / Magna Lane for boot camp three mornings per week

Resolved : To offer at £5 per hour with a minimum of 3 hours per week. Clerks given delegated powers for any pricing negotiations

5832 To decide on the continuation of the contract for pest control at Brecks Lane allotments

Resolved : To renew for one year at £48.75 per quarter and to be reviewed annually

5833 To note and take any action on correspondence received :-

5833.2 Draft Working Agreement with RMBC – emailed to Councillors

5833.3 Election information and nomination papers – emailed to Councillors

5833.4 SYPTE consultation - Parkgate Link Road, Park & Ride and Taylors Lane Scheme: Public Consultation from 15 March – 16 April 2021 – emailed to Councillors

All the above items were noted

5834 Play Areas

5834.1 To receive a summary and agree actions for play inspections reports: -

- i. Magna Lane
Works carried out by contractor
- ii. Ruby Cook
- iii. Sunnyside

Noted

5835 To consider RMBC planning applications

5835.1 Planning weekly list 4 - 11

The below planning applications were noted: -

Dalton Parish Council

RB2021/0197 - The Pet Vet, 158 Doncaster Road Dalton - Single storey rear extension

RB2021/0112 - Land at 29 The Crescent West Sunnyside - Erection of 4 no. apartments including private drive access and parking & single garage

RB2021/0439 - Sunnyside Community Centre Flanderwell Lane Sunnyside - Erection of Steel Palisade Fencing

5836 To notify the Parish Clerk for any matters for inclusion on a future agenda

Cllrs asked to email or call with any items they wish to add.

5837 To note dates of future committee meetings, events, and the next Parish Council

Finance and Employment

1st July 2021

Parish Council

15th April 2021

The meeting was closed at 20.10 pm

Chairman.....



Date 22nd April 2021

