



DALTON PARISH COUNCIL

Dalton Parish Hall,
Doncaster Road,
Dalton,
Rotherham.
S65 3ET

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8th May 2025

Dear Councillors,

You are hereby summoned to attend the **Annual Meeting** of the Parish Council, to be held on **Thursday 15th May 2025**, at Dalton Parish Hall, Doncaster Road, Dalton commencing at **6.30 p.m.** for the purpose of transacting the following business:

R.Chico

Rachel Chico
Clerk to the Council

BUSINESS

Enclosure:

1. To elect the Chairperson of the Council for 2025-26 and to receive Chairpersons declaration of office
2. To elect the Vice-Chairperson of the Council for 2025-26 and to receive Vice-Chairpersons declaration of office (Not compulsory)
3. To receive apologies for absence given in advance of the meeting
4. To consider the approval of reasons given for absence
5. To note any declarations of interest on items to be discussed at this meeting
6. To approve the minutes of the Council Meeting held on 17th April 2025 (A)
7. To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))
8. To consider co-option for Councillor vacancies
9. To note any issues from members of the public in attendance
10. To consider any community matters from Councillors
11. To receive a verbal Clerk update regarding matters from previous meetings
12. To review the committees of the Council
 - 12.1 To re-note councillors code of conduct



DALTON PARISH COUNCIL

- 12.2 To re-note civility and respect pledge
- 12.2 Finance and employment terms of reference (B)
- 12.3 Sunnyside community centre terms of reference (C)
- 13. To elect members to the Committees of the Council: -
 - 13.1 Finance and employment
 - 13.2 Sunnyside community centre (4) Councillors (4) Volunteers (from different user groups of the centre)
 - 13.3 To elect representative(s) for YLCA
- 14. To review and adopt standing orders (D)
- 15. To review and adopt financial regulations (E)
- 16. To approve financial risk assessment for 2025/2026 (F)
- 17. To review effectiveness of internal controls
- 18. To consider financial matters including:-
 - 18.1 The authorisation of payment of accounts since the last meeting (distributed at the meeting)
 - 18.2 To agree the annual standing orders and direct debit payments (G)
 - 18.3 To confirm the review of the bank statement to 31st March 2025
 - 18.4 To approve the reserves policy for 2024/2025 (H)
 - 18.5 To review and agree all bank signatories
- 19. To discuss and agree action with regard to diseased tree at Ruby Cook recreation ground (I)
- 20. To consider items with regards to allotment sites
 - 20.1 To consider and agree action with regard to pricing for asbestos removal at allotment sites
 - 20.2 To consider and agree action regarding water extensions on allotment sites
- 21. To consider fencing prices for Magna Lane and agree action
- 22. To consider pricing and agree action for the refurbishment of the basketball area at Ruby Cook
- 23. To consider any general correspondence and publications, including: -
 - 23.1 To receive a summary and agree any actions for play inspections reports: -
 - 23.1.1 Magna Lane
 - 23.1.2 Ruby Cook
 - 23.1.3 Sunnyside
- 24. To consider planning matters including new planning applications in Dalton: -
 - Planning: - 16 – 19 (List 19, items to be emailed to councillors prior to the meeting)
 - RB2025/0526 - Grass land park area Magna Lane Dalton - Creation of all wheels bike track
- 25. To notify Parish Clerk for any matters for inclusion on a future agenda
- 26. To note dates of future committee meetings, events and the next Parish Council Meeting

Parish Council – 6:30pm

19th June 2024

Other Meetings / Events



DALTON PARISH COUNCIL

Dalton Parish Council Community Café held on the above dates at 900am – 1230 at Dalton Parish Hall

Finance Meeting – 6:30pm

3rd July 2025

Sunnyside Charity Meeting – 6pm

17th July 2025

Sunnyside Meeting – 6:30pm

11th Sept 2025

PUBLIC NOTICE

PARISHIONERS ARE ENCOURAGED TO ATTEND MEETINGS OF THE PARISH COUNCIL AND ARE PERMITTED PARTICIPATION IN ITEM “To note any issues from members of the public in attendance” , BUT NOT IN THE DECISIONS ON OTHER AGENDA ITEMS, SPEAKING ONLY WHEN SPECIFICALLY INVITED TO DO SO BY THE CHAIRPERSON