



DALTON PARISH COUNCIL

Dalton Parish Hall,
Doncaster Road,
Dalton,
Rotherham.
S65 3ET

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27th June 2019

Dear Councillors,

You are hereby summoned to attend the **Finance & Employment Committee Meeting** of the Parish Council, to be held on **Thursday 4th July 2019**, at Dalton Parish Hall, Doncaster Road, Dalton commencing at **6.30 p.m.** for the purpose of transacting the following business:

Joanne Holsey
Clerk to the Council

BUSINESS

Encl

1. To receive and accept apologies and reason for absence
2. To note any declarations of interest on items to be discussed at this meeting
3. To approve the minutes of the Finance and Employment Committee Meeting held on 6th June 2019 (A)
4. To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted under Public Bodies (Admission to Meetings) Act 1960, S1 (2))
5. To note any issues from members of the public in attendance
6. To note matters arising from the minutes of the Committee Meeting of 6th June 2019
7. To consider financial matters and agree further action where necessary including: -
 - 7.1 Bank Reconciliation for 31st May 2019
 - 7.2 Outstanding debtors
 - 7.3 Draft Reserve Policy (B)
 - 7.4 Draft Investment Policy (C)
 - 7.5 To discuss and agree repayment proposal to RMBC in respect to non-domestic rates.
 - 7.6 Letter from G.M. Wilson Solicitors re amendment to certificate. (D)
8. To consider, discuss and agree further action where necessary regarding staffing matters including: -
 - 8.1 Clerks Contract of Employment
 - 8.2 Update following meeting with HR Consultant (E)



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8.3 Sickness

9. To receive an update regarding Brecks Community Centre.
10. To notify Parish Clerk of any matters for inclusion on a future agenda
11. To note the date of the next committee meeting

Finance and Employment – 5th September 2019

PUBLIC NOTICE

PARISHIONERS ARE ENCOURAGED TO ATTEND MEETINGS OF THE PARISH COUNCIL AND ARE PERMITTED PARTICIPATION IN ITEM "To note any issues from members of the public in attendance", BUT NOT IN THE DECISIONS ON OTHER AGENDA ITEMS, SPEAKING ONLY WHEN SPECIFICALLY INVITED TO DO SO BY THE CHAIRPERSON

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