

# Dalton Parish Council

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## Minutes of the Finance & Employment Meeting of 5<sup>th</sup> September 2019 held at Dalton Parish Council

Members: Cllrs R Gleadhall (in the chair), D Pickering, S Pickering, and C Malia

In Attendance: J Holsey (Clerk) and R Chico (Clerk)

**196 To receive and accept apologies and reason for absence**

Cllr C Barron and J Carrington

**Resolved: To accept the apologies and reasons for absence from the above-mentioned Councillors.**

**197 To receive any declarations of interest on items to be discussed on the agenda**

None

**198 To approve the minutes of the Extra Ordinary Finance & Employment Committee meeting held on 1<sup>st</sup> August 2019**

**Resolved: The minutes were accepted as a true record**

**199 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted under Public Bodies (Admission to Meetings) Act 1960, S1 (2))**

None

**200 To note any issues from members of the public in attendance**

None

**201 To note any matters arising from the minutes of the Extra Ordinary Finance & Employment Committee Meeting of 1<sup>st</sup> August 2019**

Members were appraised of the matters arising

**202 To consider financial matters and agree further action where necessary including: -**

- 1. Bank Reconciliation for 31<sup>st</sup> July 2019**
- 2. Outstanding debtors**

Members were informed that debtors presently totalled £975.00 and one of the outstanding debtors had repaid another of their overdue invoices as a result of this only two remain outstanding which will hopefully be cleared within a month.

**Resolved:**

**202.1 That the Bank reconciliation was received.**



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**202.2 That the Clerk writes to one of the outstanding Debtors to seek repayment of the outstanding invoice.**

**203 To consider, discuss and agree further action where necessary regarding staffing matters including: -**

- 1. To note the position regarding the Caretaker of Brecks Community Centre**
- 2. To agree the draft contract of employment for litter pickers and terms and conditions**
- 3. To agree the draft contract of employment for temporary relief caretaker and terms and conditions**

**Resolved:**

- 203.1 That the position was noted and members agreed to fund a redundancy present up to a value of £50.00.**
- 203.2 That the draft contract be approved and issued to the litter pickers as a further 12-month temporary contract.**
- 203.3 That the draft contract be approved and issued to the relief caretaker on a temporary basis for a period of 6 months for 4 hours per week.**

**204 To receive an update regarding Brecks Community Centre and consider questions raised by the landlord**

Members were appraised of the meeting with the landlord and assisted with the answers to the questions raised.

**Resolved:**

**204.1 That the answers to the questions are provided to the Landlord**

**205 To receive an update regarding the lease for Ruby Cook Pavilion and to note the use of the field by Wickersley Youth pending Solicitors completion of the lease**

Members were updated regarding the lease and advised Council are waiting on Solicitors with completion anticipated at the end of the month. Members noted the use of the field by Wickersley Youth pending completion.

**206 To notify the Parish Clerk of matters for inclusion on a future agenda**

None

**207 To note the date of the next meeting: -**

**3<sup>rd</sup> October 2019 at 6.30pm**

**The meeting was closed at 7:22pm**

Chairperson  Date **3<sup>rd</sup> October 2019**

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