

# Dalton Parish Council

**Minutes of the Dalton Parish Council meeting acting as Sole Trustee to Sunnyside Community Centre "The Charity".  
22<sup>nd</sup> April 2021 held remotely via Zoom.**

Members: D Pickering, S Pickering, M Bray, P Botham, R Gleadhall and M Gleadhall,

**In Attendance: J Holsey (Clerk) and R Chico (Clerk) and two members from Sunnyside Supplies (Food Bank)**

**18 To receive apologies for absence given in advance of the meeting**

**Resolved: that apologies from Councillor Malia are received**

**19 To consider approval of reasons given for absence**

**Resolved: that reasons for absence are approved**

**20 To receive any declarations of interest on items to be discussed on the agenda**

**None**

Councillor R Gleadhall joined the meeting at 18.13pm

**21 To approve the minutes of the Charity Meeting held on 21<sup>st</sup> January 2021**

**Resolved: that the minutes were approved**

**22 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))**

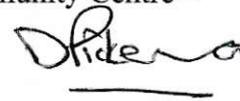
**None**

**23 To receive an update from Sunnyside Supplies Foodbank**

Two volunteers gave an update regarding the success of the foodbank throughout the pandemic and thanked the Council for allowing them use of the Community Centre.

The foodbank is being used by approx. 50 families from the surrounding area and on average it is delivering 40 parcels per week. In total they have delivered 1800 parcels since the start of the pandemic to needy families and they are also offering a befriending service to elderly residents to combat loneliness/isolation.

As the Community Centre re-opens week commencing 21<sup>st</sup> June, it is the foodbanks intention to become more of a social supermarket/member's club/supply emergency parcels as and when the need arises and look to provide a local café. Therefore, the foodbank is looking to relocate from the existing main hall to one of the shower rooms behind the stage and operate at a much smaller scale. The shower room requires some





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alteration, and the clerk explained the building is leased and landlord's approval will be required prior to any alterations.

The Council was very receptive to the idea and it was agreed they would contact the landlord to arrange a meeting to progress.

## 24 To receive a verbal update from the Clerk regarding matters from previous meetings

### 24.1 Removal of Gas Meter at SSSC

24.1.1 The Clerk advised the meter has now been removed.

### 24.2 Replacement Guttering SSSC

24.2.1 The Clerk advised the Guttering has been replaced.

### 24.3 Planning Application re new fencing

24.3.1 The Clerk advised the planning application has been passed and the fencing is due to be installed shortly.

## 25 To note any issues from members of the public in attendance

None

## 26 To consider financial matters including: -

### 26.1 The authorisation of payment of accounts from 8<sup>th</sup> January 2021 to date

**Resolved:** that the payments below were authorised: -

CHQ/DD	Transaction Detail	Date Paid	Total	Payee Name
100146	New Door Handles	14/01/2021	£130.00	SF Locksmith
100147	Call Out Fee - Alarm	20/01/2021	£72.00	PN Alarms
DD	Gas Acc 602567767 1-31/12	22/01/2021	£25.35	British Gas
100148	2020 Accs Prep	28/01/2021	£285.00	VAR
DD	Water 23/10-12/1	28/01/2021	£48.78	Business Stream
DD	Gas Acc 602567771 9/12-7/1/21	01/02/2021	£9.62	British Gas
100149	Treatment for Mice	10/02/2021	£50.00	PA Mumford - Green Pastures PC
DD	Gas 602567771 8/1-25/1/21	11/02/2021	£7.86	British Gas
100150	British Gas Removal of Meter	12/02/2021	£300.43	J Holsey
100154	Fencing Planning Permission	15/03/2021	£259.00	J Holsey - Planning Permission
100155	Guttering Repairs	15/03/2021	£420.00	Lee Hemmingway
DD	Gas 1/1-1/3 602567767	23/03/2021	£53.78	British Gas
DD	Final Bill 602567771	25/03/2021	£10.32	British Gas
DD	Electricity 29/1-28/2	25/03/2021	£34.36	British Gas





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## 26.2 Bank Reconciliation for 28<sup>th</sup> February 2021

**Resolved:** - That the Bank reconciliations to 28<sup>th</sup> February 2021, distributed as an appendices prior to the meeting, be received. The bank balances were confirmed virtually by Cllr D Pickering as the bank statement had been made available with his agenda papers ahead of the meeting – original statement to be signed when members are able to meet in person.

## 26.3 Confirmation of payment schedules for 30<sup>th</sup> December 2020-28<sup>th</sup> February 2021

**Resolved:** - That the payment schedules for 30<sup>th</sup> December 2020- 28<sup>th</sup> February 2021 distributed as an appendices prior to the meeting be received.

## 26.4 Confirmation of receipt schedules from 30<sup>th</sup> December 2020- 28<sup>th</sup> February 2021

**Resolved:** - That the receipt schedules from 30<sup>th</sup> December 2020-28<sup>th</sup> February 2021, distributed as an appendices prior to the meeting be received.

## 26.5 To receive the independent report on the financial statements for the period ending 31 July 2020

**Resolved:** - that the financial statements be received

## 26.6 To agree and sign the financial statements for the year ended 31 July 2020

**Resolved:** - that the financial statements are agreed and signed by the Chairman

## 26.7 To agree and sign the financial statements for the year ended 31 July 2020

**Resolved:** - that the financial statements are agreed and signed by the Chairman

## 26.8 To complete and sign the accounts completion checklist

**Resolved:** - that the accounts completion checklist is completed and signed by the Chairman

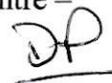
## 26.9 To note grant received from RMBC and consider use of grant funds

Members were informed further grant monies have been received from RMBC in the sum of £9431.00.

**Resolved:** - that quotations are sought for a new porch and refurbishment of the disabled toilet

## 27 To consider and discuss the re-opening of the centre and take further action where necessary

**Resolved:** - that the centre re-opens week commencing 21<sup>st</sup> June and all regular users are informed.





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- 28 Based on the above decision consider continuation of use of the centre as a food bank

**Resolved:** - that subject to the decision of the landlord the shower room is converted as per the specification of the foodbank.

**Resolved:** - that a meeting is arranged between the Parish Council, the foodbank and the landlord to discuss alterations to the room, including the addition of electrical points and removal of the showers.

- 29 To notify the Parish Clerk for any matters for inclusion on a future agenda

None

- 30 To note the date of the next Charity Meeting: -

15<sup>th</sup> July 2021 at 6.00pm

The meeting was closed at 19:12pm

Chairperson.......... Date 15<sup>th</sup> July 2021

