

# Dalton Parish Council

## Minutes of the Ordinary Meeting of Dalton Parish Council at 6.30pm 17<sup>th</sup> April 2025 held at Dalton Parish Hall

*The meeting commenced at 1848 due to an over-run of the Meeting of Sunnyside Community Centre as Sole Trustees*

Members: Cllrs K Oxley, D Pickering, S Pickering, C Malia, K Mackenzie, R Holsey, J Carrington, J Workman

In Attendance: R Chico (Clerk), J Holsey (Clerk), One member of the public

**6606 To receive apologies for absence given in advance of the meeting**

None received, Cllr I.C.Barron was not in attendance

**6607 To consider the approval of reasons given for absence**

Not required

**6608 To note any declarations of interest on items to be discussed at this meeting**

Cllr J Carrington declared an interest on item 6622

**6609 To approve the minutes of the Ordinary meeting held on 20<sup>th</sup> March 2025**

**Resolved:** The minutes were accepted as a true record

**6610 To note the approved minutes of the  
6610.1 Finance and Employment meeting**

Noted

**6611 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))**

None

**6612 To confirm parish council vacancies: -  
6612.1 To note the sad passing of Cllr R Fox**

**Resolved :** The sad passing of Cllr R Fox was noted

**6612.2 To note the resignation of Cllr P Botham**

**Resolved :** The resignation of Cllr P Botham was noted

**6613 To note any issues from members of the public in attendance**

No issues from members of the public in attendance

**6614 To consider any community matters from Councillors**

None

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## 6615 To receive a verbal Clerk update regarding matters from previous meetings

6597 An update was given with regard to the bins and the option to put dog waste in standard bins on the highway.

An update was given regarding the mirror on the highway which had been reported to RMBC for action. Included in the update was the notification of a resident enquiring regarding the mirror and being updated that this is the responsibility of RMBC highways.

## 6616 To consider financial items including: -

### 6616.1 The authorisation of payment of accounts since the last meeting (distributed at the meeting)

#### Resolved : The below payments of accounts were approved: -

DD	Telephone & Broadband	28/04/2025	£ 154.5	XLN Telecom
DD	DPH Electric 29/1-4/3/2025	22/04/2025	£ 593.16	Scottish Power
DD	Website Fee	14/04/2025	£11.99	Hugo Fox
DD	Pension Fee	07/04/2025	£26.40	Smart Pension
DD	Pension	12/03/2025	£797.08	Smart Pension
DD	Pension	17/04/2025	£ 2,215.12	SYPA
DD	Mobile Phone	22/04/2025	£97.20	O2
DD	Photocopying	30/04/2025	£21.26	Copy Print Scan
DD	Gas 26/2-27/3	10/04/2025	£226.39	British Gas
DD	Bank Charges	22/04/2025	8.00	HSBC
BACS	Deposit Refund HH 14/4/2025	25/04/2025	£50.00	Hall Hirer ( EG)
BACS	Deposit Refund HH 06/4/2025	25/04/2025	£50.00	Hall Hirer ( QK)
BACS	Deposit Refund HH 29/3/2025	25/04/2025	£50.00	Hall Hirer (ZCG)
BACS	Deposit Refund HH 31/3/2025	25/04/2025	£50.00	Hall Hirer (AAS)
BACS	Deposit Refund HH 30/3/2025	25/04/2025	£50.00	Hall Hirer (PA)
DD	Bank Charges	30/04/2025	£15.30	Unity Trust Bank
BACS	Expenses	25/04/2025	£36.14	Clerk
BACS	Expenses	25/04/2025	£3.35	Clerk
BACS	MTD Annual Fee	25/04/2025	£139.20	Rialtas
BACS	Premises License	25/04/2025	£180.00	RMBC
BACS	Software Supp & Maintenance	25/04/2025	£706.80	Rialtas
BACS	YLCA Ann Membership	25/04/2025	£1,338.00	YLCA
BACS	Quarterly Lease BLA	25/04/2025	£190.00	RMBC
BACS	Call Out Re Emergency Light	25/04/2025	£78.00	Fireguard
BACS	Expenses	25/04/2025	£855.20	R Chico
BACS	Gardening Contract	25/04/2025	£884.07	Sheds Ground Maintenance
BACS	Keys Cut & Padlock	25/04/2025	£48.75	PN Alarms
BACS	Tax & Ni	25/04/2025	£1,476.14	HMRC
BACS	Payroll Fee	25/04/2025	£63.60	Robert Ogle
BACS	Annual Payroll RTI	25/04/2025	£48.00	Robert Ogle
BACS	Salaries	25/04/2025	£4,336.05	Various
BACS	Dress/Undress Tree Lights	25/04/2025	£498.75	RMBC
BACS	Expenses	25/04/2025	£855.20	Clerk

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**6616.2 To receive and agree bank reconciliation to 28<sup>th</sup> February 2025**

**Resolved :** The bank reconciliation was received and approved to 28<sup>th</sup> February 2025

**6616.3 To consider and agree repairs to Christmas lighting**

**Resolved :** To proceed with the repairs to the Christmas lighting

**6617 To consider and agree wayleave for Sunnyside Top field access**

**Resolved :** Wayleave for Sunnyside Top field access approved, to proceed.

**6618 To update the council with regard to Martyn's law, which came into effect 3<sup>rd</sup> April 2025 and confirm any action to be taken**

An update was given on the law being passed and that neither centre comes into the remit of the law due to not holding more than 200 people. The Council will need to give consideration for Matryn's Law at future events such as the gala.

**6619 To consider and agree any action with regard to access gaps at Magna Lane Park**

Discussion took place with regard to the various access points. The main area is from Doncaster Road which has been reported to and followed up with RMBC.

**Resolved :** To look at A-frame on the first access point on Magna Lane from the hall toward the bus stop. To look at planting further Hawthorn at the gap at the side of the bus stop. To install palisade fencing on the far end of Magna Lane.

**6620 To consider park plans for Magna Lane and delegate powers to Clerks to apply for any applicable grants**

The Clerks talked through a presentation of possible plans for Magna Lane park

**6621 Resolved :** Clerks to apply for applicable grants for the plans for Magna Lane park  
**To consider and agree to anti-littering signage for the parks**

The issue had been raised via Facebook, however it is believed the signage was requested for Magna Lane.

**6622 To receive asbestos reports for allotments sites and agree any actions to be taken**

The asbestos reports had been distributed as appendices prior to the meeting. Discussion took place with regard to each of the sites.

**Resolved :** Council to obtain quotes for the safe removal of identified asbestos on the sites. Inspections to be carried out once per year to ensure people do not bring asbestos or other items onto site.

**6623 To consider quotes for the removal of railings at Magna Lane and agree action to be taken**

**Resolved :** To proceed with removal works at a cost of £930

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- 6624 To consider flooring costs for Dalton Parish Hall and Sunnyside Community Centre and agree actions

**Resolved :** To proceed with flooring quote one for Dalton Parish Hall and Sunnyside Community Centre

- 6625 To discuss and agree conditions for the use of one of the Parish Halls for organisation of memorabilia for a local heritage group

**Resolved :** To proceed with a free of charge let for Sunnyside on either a Friday or Sunday

- 6626 To agree the date for the 2026 Gala to align with the May 100 year anniversary of Sunnyside Village

**Resolved :** 2026 Gala to be held on 16<sup>th</sup> May 2026

- 6627 To consider any general correspondence and publications including:-  
6627.1 To receive a summary and agree any actions for play inspections reports

None received

- 6603 To consider planning matters including new planning applications in Dalton  
Planning: - 12 – 15 (List 15 items to be emailed to councillors prior to the meeting)

**Resolved :** To note the below planning applications: -

RB2025/0500 - 96 Brecks Lane Herringthorpe Rotherham - Demolition of existing single storey front, side and rear extension and erection of single storey front, side and rear extension and to be rendered

**6603.2 To consider and agree actions regarding pre-application consultation letter and proposed plans in relation to the proposed upgrade to the existing telecommunications installation at Hill Top Farm**

Pre-application consultation noted

- 6604 To notify the Parish Clerk for any matters for inclusion on a future agenda

None

- 6605 To note dates of future committee meetings, events, and the next Parish Council

**Parish Council – 6:30pm**

15<sup>th</sup> May 2025

**Other Meetings / Events**

Dalton Parish Council Community Café held on the above dates at 900am – 1230 at Dalton Parish Hall

**Finance Meeting – 6:30pm**

3<sup>rd</sup> July 2025

**Sunnyside Charity Meeting – 6pm**

17<sup>th</sup> July 2025

# Dalton Parish Council

## Sunnyside Meeting – 6:30pm

11<sup>th</sup> Sept 2025

The meeting was closed at 8:30pm

Chairperson *D Pickering*

Date 15<sup>th</sup> May 2025