



DALTON PARISH COUNCIL

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30th June 2022

Dear Councillors,

You are hereby summoned to attend the **Finance & Employment Committee Meeting** of the Parish Council, to be held on **Thursday 7th July 2022** at Dalton Parish Hall at **6.30 pm** for the purpose of transacting the following business:

Joanne Holsey

Joanne Holsey
Clerk to the Council

AGENDA

Encl

1. To elect the Chairperson for 2022-23
2. To elect the Vice- Chairperson for 2022-2023
3. To receive apologies for absence given in advance of the meeting
4. To consider the approval of reasons given for absence
5. To note any declarations of interest on items to be discussed at this meeting
6. To approve the minutes of the Finance and Employment Committee Meeting held on 7th April 2022
(A)
7. To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted under Public Bodies (Admission to Meetings) Act 1960, S1 (2))
8. To note matters arising from the minutes of the Finance & Employment Committee Meeting of 7th April 2022
9. To consider financial matters and agree further action where necessary including: -



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9.1 Bank Reconciliation including Combined Bank Reconciliation to 31st May 2022

9.2 Confirmation of payments schedules from 31st March 2022 to 31st May 2022 **(B)**

9.3 Confirmation of receipts schedule for 31st March 2022 to 31st May 2022 **(C)**

9.4 Detailed income and expenditure to 31st May 2022 **(D)**

9.5 Consider and discuss renewal of gas contract - 3 prices obtained (to be distributed at the meeting due to fluctuating prices)

10. To consider, discuss and agree further action where necessary regarding staffing matters - including: -

10.1 Sickness

10.2 To note resignation letter from handyman

10.3 To consider vacancy for handyman, including where to advertise post

10.4 To consider pension arrangements for staff, in particular pension threshold limits

11. To notify Parish Clerk of any matters for inclusion on a future agenda

10. To note the date of the next committee meeting

Finance and Employment – 6th October 2022