

Dalton Parish Council

Minutes of the Ordinary Meeting of Dalton Parish Council at 6.30pm 16th March 2023 held at Dalton Parish Hall

Members: Cllrs D Pickering, S Pickering, P Botham, C Malia, M Bray, R Fox, K Oxley and J Workman

In Attendance: J Holsey (Clerk)

6170 To receive apologies for absence given in advance of the meeting

Cllrs M Gleadhall, R Gleadhall, I.C Barron and J Carrington

6171 To consider the approval of reasons given for absence

Resolved: That reasons for absence are approved

6172 To note any declarations of interest on items to be discussed at this meeting

None

Cllr J Workman joined the meeting

6173 To approve the minutes of the Council meeting held on 23rd February 2023

Resolved: The minutes were accepted as a true record

6174 To note the minutes from the Sunnyside committee meeting

Minutes of the Sunnyside December committee meeting were noted

6174.1 Consider information on gas/electric bills at the centre and take further action where necessary

The Clerk advised the impact of the new gas/electric prices for Sunnyside Community Centre and that based on previous years usage the centre was facing an approx. increase in utilities of £10,000.00.

Various options were discussed how to mitigate this, which had previously been discussed at the Sunnyside Community Committee meeting on 2nd March. This included all users of the building paying full rent, installation of solar panels, installation of a combi boiler for hot water, rather than the electric immersion heaters in use at present.

The Council discussed the groups that receive subsidised rent and the fact they should be able to apply for grant funding towards the cost of the rent for their activities.

Concerns were raised re solar panels regarding the weight of them, condition of existing roof - whether the roof would support them and vandalism as in the past youths have accessed the roof and caused damage. The Clerk advised the building is leased, so landlord approval would be required in the first instance plus a roof survey to determine whether the roof was suitable for solar panels. Also planning permission

Dalton Parish Council

would need to be sought as the solar panels would need to be angled, thus altering the shape of the roof.

Resolved : i) In fairness to all group who use Sunnyside Community Centre, to increase the rent to full rate for the two user groups that presently receive subsidised rent. The increase to take effect from 1st May 2023, with first invoice being payable in June, to allow enough time for the users to apply for grant funding; to be signposted to Rotherfed for advice and guidance re grant funding;

(ii) to contact CISWO to see if they would grant approval to solar panels being fitted on the roof and;

(iii) investigate different ways of providing hot water in the centre and bring back to council.

- 6175 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))**

Agenda Item 15 in relation to staff salaries

- 6176 To note any issues from members of the public in attendance**

None in attendance

- 6177 To consider any community matters from Councillors**

Cllr Malia advised following the cleaning of the drains at Magna Lane Recreation Ground, the boulders on the bridge had been moved however not replaced thus allowing vehicular access across the bridge. The clerk advised she would raise this matter with RMBC. It was also noted that the area around there still remains very wet and at this stage it is unsure whether the drain jetting has worked.

- 6178 To receive a verbal Clerk update regarding matters from previous meetings**

6178.1 To receive feedback from caretakers regarding dishwashers

Caretakers do not wish to proceed with a dishwasher at either centre

- 6179 To consider financial matters including: -**

6179.1 The authorisation of payment of accounts since the last meeting (distributed at the meeting)

The payments were scrutinised and it was noted the bank charges for £32.10 had been listed twice on the accounts for payments list, subsequently removed.

Resolved : The below payments of accounts were approved: -

Chqs/DD	Transaction Detail	Date Paid	Total	Payee Name
DD	Bank Charges	22/03/2023	£8.00	HSBC
DD	Pension Fee	04/03/2023	£18.00	Smart Pension
DD	Pension	10/03/2023	£762.67	Smart Pension
DD	Pension	17/03/2023	£1,853.95	SYPA
DD	Gas Bill DPH	17/03/2023	£398.63	SSE

Dalton Parish Council

DD	Mobile Phones	22/03/2023	£70.20 O2
DD	Grass Cutting Contract	26/03/2023	£1,314.48 Rotherham MBC
DD	Photocopying	26/03/2023	£38.15 Copy Print Scan Limited
DD	Electricity 20th Jan-20th Feb	06/03/2023	£306.56 SCOTTISH POWER
BACS	DPH Dep Ref S Millington 12/3	24/03/2023	£50.00 S A Millington
BACS	DPH Dep Ref T Badori 8/3	24/03/2023	£50.00 T Badori
BACS	Key Cutting x 3	24/03/2023	£11.84 P.N. Alarms
BACS	Replace broken flood light	24/03/2023	£92.00 MD Staniforth
BACS	Callout & Repairs to shutter	24/03/2023	£260.00 PB Doors UK
BACS	6 Monthly Fire Alarm Service	24/03/2023	£169.70 Chubb Fire and Security Ltd.
BACS	Cleaning DPH	24/03/2023	£260.27 Ace Janitorial
BACS	2 x replacement parish lights	24/03/2023	£62.00 MD Staniforth
BACS	Xmas Entertainment	24/03/2023	£200.00 S Glennon
BACS	Expenses	24/03/2023	£443.19 J Holsey
BACS	Holiday Club and Seated Exercise	24/03/2023	£760.00 Active Regen
BACS	Summer Baskets	24/03/2023	£3,000.00 Hobson Nurseries
BACS	Fire Doors Repairs	26/03/2023	£312.56 RP Manufacturing
DD	Bank Charges	31/03/2023	£32.10 Unity Trust Bank

6179.2 To receive and agree bank reconciliation to February 2023

Resolved : The bank reconciliation was agreed to February 2023 and the bank statements signed

6179.3 To review effectiveness of internal controls

Resolved : The internal controls were reviewed and council deemed all processes and procedures are effective and adequate

6180 To consider any general correspondence and publications including:-

6180.1 To receive a summary and agree any actions for play inspections reports

6180.1.1 To consider and agree any remedial works for Magna Lane recreation ground

The play inspection reports had not been received ahead of the meeting and the second quote for the repairs had not been received either, so both items were deferred to the next meeting

6181 To discuss requirement for a right of way over allotment land in order to surrender the agreed site (right of way requested over yellow area in appendices)

Item deferred pending answer as to why the right of way is necessary as the land the parish council is wanting to surrender cannot be accessed from the proposed right of way. Councillors advised there is a bespoke access to the land opposite number 98 Brecks lane and this is originally ingress/egress point to the land.

6182 To agree allotment fees for 2024 / 2025

Dalton Parish Council

Resolved : To increase the allotment fees by 10% for 2024/2025. Allotment holders to be notified.

6183 To discuss and finalise arrangements for Kings Coronation

The clerk advised that she had applied for an RMBC Coronation grant of £500.00. One grant to be allocated per ward however no guarantee that this would be successful.

Resolved : To undertake the following:-

- (i) Art Competition for local schools within the parish to be held at Dalton Parish Hall on Sunday 7th May from 1.30pm- 5.30pm.
- (ii) Art work to be judged in 2 age categories 5-7 and 8-10 and 3 prizes to be awarded in each category, so 6 prizes per school. 1st, 2nd and 3rd prizes to be awarded:- £15.00, £10.00 and £5.00 respectively by way of Smyths Toy Superstore vouchers. One overall winner of all categories winning £25.00 Smyths Toy Superstore voucher and their artwork to be framed and displayed at Dalton Parish Hall.
- (iii) Finger Buffet to be provided – budget between £200-£250.00
- (iv) Childrens entertainer – balloon modeller to be booked
- (v) Tree planting (Oak Tree) to take place by the overall winner of the art competition at a future date and time. Guidance to be sort from local garden centre as to suitability when to plant the Oak tree. It was noted that the tree would need to be substantial.
- (vi) Event budget £1200.00

6184 To confirm the increase in national minimum wage

6184.1 To agree the increase for national minimum wage staff

Resolved : To increase minimum wage staff salaries with effect from 1st April

6184.2 To consider salaries for other staff members as a result of the above increase

Resolved : To increase caretakers salaries to £1.00 per hour more than minimum wage

6185 To consider the purchase of a carpet cleaner for use at both community halls

Resolved : To purchase carpet cleaner to be used at each centre – budget up to £500.00

6186 To give DPC amenities one free let per annum for their AGM

Resolved : To give all DPC amenities one free let per annum for their AGM

6187 To consider planning matters including new planning applications in Dalton

6187.1 Planning: - 8 – 10 (List 10 items to be emailed to councillors prior to the meeting)

Dalton Parish Council

Resolved : The below items were noted: -

RB2023/0319 - Land to rear of 40 -50 Netherfield View Dalton - Erection of 2.4m high palisade fencing to section of southern boundary

6188 To notify the Parish Clerk for any matters for inclusion on a future agenda

None

6189 To note dates of future committee meetings, events, and the next Parish Council

Parish Council – 6:30pm

20th April 2023

18th May 2023

15th June 2023

20th July 2023

21st Sept 2023

19th Oct 2023

16th Nov 2023

Other Meetings / Events

Dalton Parish Council Community Café held on the above dates at 10am – 12 at Dalton Parish Hall

Finance Meeting – 6:30pm

30th March 2023

Sunnyside Charity Meeting – 6pm

20th April 2023

Sunnyside Meeting – 6:30pm

8th June 2023

The meeting was closed at 20.01pm

Chairman

M Gleadhall

Date 20th April 2023