



DALTON PARISH COUNCIL

Dalton Parish Hall,
Doncaster Road,
Dalton,
Rotherham.
S65 3ET

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13th June 2024

Dear Councillors,

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council, to be held on **Thursday 20th June 2024**, at Dalton Parish Hall, Doncaster Road, Dalton commencing at **6.30 p.m.** for the purpose of transacting the following business:

R.Chico

Rachel Chico
Clerk to the Council

BUSINESS

Enclosure:

1. To receive apologies for absence given in advance of the meeting
2. To consider the approval of reasons given for absence
3. To note any declarations of interest on items to be discussed at this meeting
4. To approve the minutes of the Annual Meeting held on 16th May 2024 **(A)**
5. To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))
6. To consider co-option for Councillor Vacancies
7. To note any issues from members of the public in attendance
8. To consider any community matters from Councillors
9. To receive a verbal Clerk update regarding matters from previous meetings
7.1 To receive an update with regard to boundary security measures put in place
10. To consider financial matters including:-
 - 10.1 The authorisation of payment of accounts since the last meeting (distributed at the meeting)
 - 10.2 To confirm the review of the bank statement to 30th April 2024
 - 10.3 To agree if to proceed with Lloyds current account for an additional bank
 - 10.4 To discuss bank terms for Redwood bank and agree any further action



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- 10.5 To receive and approve the Community Infrastructure Levy (CILS) monitoring form 121B for the financial year 2023/2024 **(B)**
- 10.6 To note the Fixed Asset Register figure for 2023/2024 included on page 5 of the Annual Governance and Accountability Return (AGAR) **(C)**
- 10.7 To receive and note the Annual Internal Audit Report for 2023/2024 to be published on the parish council's website, also included on page 3 of the AGAR 2023/2024 **(D)**
- 10.8 To consider and approve Section 1 – Annual Governance Statement 2023/2024 for Dalton Parish Council on page 4 of the AGAR 2023/2024 **(E)**
- 10.9 To consider and approve Section 2 – Accounting Statements 2023/2024 for Dalton Parish Council on page 5 of the AGAR 2023/2024 (Signed by the RFO before being presented to Dalton Parish Council for approval) **(F)**
- 10.10 To set the dates for the period of public rights of inspection in relation to the AGAR for 2023/2024 (proposed dates commencing Thursday 27th June 2024 and ending Wednesday 7th August 2024 with announcement to be made at least the working day before) **(G)**
- 10.11 To agree publication of the following documents under the Accounts and Audit Regulations 2015, prior to 1st July 2024:-
 - 8.11.1 Notice of the period for the exercise of public rights (as agreed in point 8.8 above) and a declaration that the accounts are unaudited
 - 8.11.2 Section 1 – AGAR 2023/2024 – approved and signed, page 4
 - 8.11.3 Section 2 – AGAR 2023/2024 – approved and signed page 5
 - 8.11.4 Internal Audit Report
- 10.12 To appoint the internal auditor for 2024/2025
11. To consider any general correspondence and publications, including: -
 - 11.1 To receive a summary and agree any actions for play inspections reports: -
 - 11.1.1 Magna Lane
 - 11.1.2 Ruby Cook
 - 11.1.3 Sunnyside
12. To receive an update on recent accident at Magna Lane and discuss and agree any actions required, including costings for fencing, following site visit
13. To consider and agree works for quotations for flooded area of Magna Lane Park, following site visit
14. To carry out a de-brief of 2024 Gala
15. To consider and agree actions for parish council employee vacancies including handyman
16. To consider and agree action with regard to enforcement notification from RMBC with regard to Norwood Street allotments **(H)**
17. To consider reply from CISWO with regard to requested changes at Sunnyside community centre and agree any action necessary **(I)**
18. To consider planning matters including new planning applications in Dalton: -

Planning: - 20 – 24 (List 24, items to be emailed to councillors prior to the meeting)

RB2024/0666 - 27 Belford Drive Bramley - Two storey front extension
19. To notify Parish Clerk for any matters for inclusion on a future agenda



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20. To note dates of future committee meetings, events and the next Parish Council Meeting

Parish Council – 6:30pm

18th July 2024

Other Meetings / Events

Dalton Parish Council Community Café held on the above dates at 900am – 1230 at Dalton Parish Hall

Finance Meeting – 6:30pm

4th July 2024

Sunnyside Charity Meeting – 6pm

18th July 2024

Sunnyside Meeting – 6:30pm

12th September 2024

PUBLIC NOTICE

PARISHIONERS ARE ENCOURAGED TO ATTEND MEETINGS OF THE PARISH COUNCIL AND ARE PERMITTED PARTICIPATION IN ITEM “To note any issues from members of the public in attendance” , BUT NOT IN THE DECISIONS ON OTHER AGENDA ITEMS, SPEAKING ONLY WHEN SPECIFICALLY INVITED TO DO SO BY THE CHAIRPERSON