

# Dalton Parish Council

## Minutes of the Finance & Employment Committee Meeting of 7<sup>th</sup> July 2022 held at Dalton Parish Hall

Members: M Bray (Chair), S Pickering, D Pickering

In Attendance: J Holsey (Clerk) and R Chico (Clerk)

357 To elect the Chairperson for 2022-23

**Resolved: that Martin Bray is appointed Chairperson for 2022-2023**

358 To elect the Vice- Chairperson for 2022-2023

Councillor Kevin Oxley had contacted the Clerk prior to the meeting to advise he would like to be considered as vice chairperson.

**Resolved: that Kevin Oxley is appointed Vice Chairperson for 2022-2023**

359 To receive apologies for absence given in advance of the meeting

Councillors M Gleadhall, R Gleadhall, C Malia and K Oxley

360 To consider approval of reasons given for absence

**Resolved: that the reasons for absence be approved**

361 To receive any declarations of interest on items to be discussed on the agenda

None

362 To approve the minutes of the Finance & Employment Committee meeting held on 7<sup>th</sup> April 2022

**Resolved: The minutes were accepted as a true record**

363 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

**Resolved: - that the press and public are excluded from agenda item 10 in relation to staffing.**

364 To receive a verbal update from the clerk regarding matters from previous meeting

All items had been placed on full parish agenda for consideration

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365 To consider financial matters and agree further action where necessary including: -

365.1 Bank Reconciliation's including Combined Bank Reconciliation for 31<sup>st</sup> May 2022

Resolved: - That the Bank Reconciliation figures are approved, and bank statements signed

365.2 Confirmation of payment schedules for 31<sup>st</sup> March 2022 to 31<sup>st</sup> May 2022

Resolved: - That the payment schedules for 31<sup>st</sup> March 2022 to 31<sup>st</sup> May 2022 are received

365.3 Confirmation of receipt schedules for 31<sup>st</sup> March 2022 to 31<sup>st</sup> May 2022

Resolved: - That the receipt schedules for 31<sup>st</sup> March 2022 to 31<sup>st</sup> May 2022 be received

365.4 Detailed income and expenditure to 31<sup>st</sup> May 2022

Members had been provided with the income and expenditure report prior to the meeting.

They were given an overview of the present position, particularly with reference to the anticipated overspend on legal and professional fees due to anticipated increased solicitors' costs incurred in the amendment of Brecks Lane Lease.

Resolved: - That the income and expenditure information is received. CILS income of £7622.96 was noted. Total Income YTD £110,852. Expenditure £33,738 with transfer to earmarked reserves £7,623 (CIL Money), leaving underspend of £77,115. £11,577 has been spent from earmarked reserves in relation to gala and building maintenance (floor refurbishment) and anticipated overspend in relation to legal and professional fees noted

365.5 Consider and discuss renewal of gas contract – 3 prices obtained (to be distributed at the meeting due to fluctuating prices)

Members were presented with information regarding gas and electric prices for both Dalton Parish Hall and Sunnyside Community Centre.

Resolved: -that the electric is placed on a 3-year contract with Scottish Power upon expiry of the present contract with British Gas and the Clerk is given delegated powers to negotiate both gas and electric contracts for Sunnyside Community Centre as not all prices were within the 6-month negotiation window afforded to businesses and report back to the committee at its next meeting.

366 To consider, discuss and agree further action where necessary regarding staffing matters including: -

366.1 Sickness

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Members were updated regarding sickness

**366.2 To note resignation letter from Handyman**

**Resolved: - that the letter of resignation is accepted**

**366.3 To consider vacancy for handyman, including where to advertise the vacancy**

**Resolved: that the vacancy is advertised on Dalton Parish Council website until 30<sup>th</sup> July 2022**

**366.4 To consider pension arrangements for staff, in particular pension threshold limits**

**Resolved: that the pension arrangements, with particular reference to the pension threshold limit, remain unchanged.**

**367 To notify the Parish Clerk of matters for inclusion on a future agenda**

**None**

**368 To note the date of the next meeting: -**

**6<sup>th</sup> October 2022**

**The meeting was closed at 19.48pm**

Chairperson.....  ..... Date 6<sup>th</sup> October 2022