

# Dalton Parish Council

## Minutes of the Finance & Employment Committee Meeting of 9<sup>th</sup> January 2025 held at Dalton Parish Hall

Members: J Workman, D Pickering, S Pickering, C Malia and K Mackenzie

In Attendance: J Holsey (Clerk) and R Chico (Clerk)

**465 To receive apologies for absence given in advance of the meeting**

N/A

**466 To consider approval of reasons given for absence**

None

**467 To receive any declarations of interest on items to be discussed on the agenda**

None

**468 To approve the minutes of the Finance & Employment Committee meeting held on 3<sup>rd</sup> October 2024**

**Resolved: The minutes were accepted as a true record**

**469 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted under Public Bodies (Admission to Meetings) Act 1960, S1 (2))**

**Resolved: - that the press and public are excluded from agenda item 8 in relation to staffing.**

**470 To receive an update from the clerk regarding matters from previous meeting**

No matters to update

**471 To consider financial matters and agree further action where necessary including: -**

**471 .1 Confirmation of payments schedule from 1<sup>st</sup> August 2024 to 30<sup>th</sup> November 2024**

**Resolved: - that the payment schedules are received**

**471.2 Confirmation of receipts schedule from 1<sup>st</sup> August 2024 to 30<sup>th</sup> November 2024**

**Resolved:- that receipt schedules are received**

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## **471.3 Review outstanding invoices and take action where necessary (details to be provided at the meeting)**

None of concern

## **471.4 Detailed income and expenditure report to 30<sup>th</sup> November 2024 together with projected budget and projected income and expenditure to 31<sup>st</sup> March 2025**

Detailed income and expenditure report had been provided to members in advance of the meeting. Actual year to date figures shows income £256,655.00, expenditure £150,619.00, surplus of £106,036.00 with transfer from earmarked reserves as agreed of £19,336.00 and transfer to earmarked reserves (CIL Monies) £19,063.00, giving YTD surplus £106,309.00. The expenditure lines were analysed, overspends were noted and it was agreed that these be left to give a better indication for budgeting next year. Income and expenditure were projected to the year end and if all receipts and payments are as budgeted the projected income is £262,484.00 and projected expenditure is £249,566.00, with a surplus of £12,918.00.

**Resolved:- that the information be accepted and all overspends left to aid budgeting for the following year**

## **471 .5 To receive Earmarked Reserves Information**

**Resolved:- that the earmarked reserve information is received**

## **471.6 Budget/Earmarked Reserves proposed spend report 2025-2026**

**Resolved:- that the report is accepted and presented to full council for consideration**

## **471.7 Draft budget**

**Resolved:- that a recommendation to agree the draft budget, with a 5 % increase in precept, is made to full council**

## **471.8 Precept for 2025-2026**

**Resolved:- that a recommendation is made to full council seeking a precept increase of 5% (£219,960.00 to £230,958.00) to cover the increasing costs of the council, which would mean a Band D property will increase from £81.57 per annum to £84.19 per annum (net increase of £2.62 for a Band D property, 3.2% increase to residents)**

## **472 To consider, discuss and agree further action where necessary regarding staffing matters including: -**

### **472.1 Sickness**

Members were advised that there is presently one member of staff off and they are due to return-to-work 29<sup>th</sup> January 2025.

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## **472.2 To receive an update re staffing**

Members were provided with an update with how the reduced staffing levels are being managed.

## **473 To notify the Parish Clerk of matters for inclusion on a future agenda**

Councillors advised to notify the clerk

## **474 To note the date of the next meeting: -**

3<sup>rd</sup> April 2025

**The meeting was closed at 19.02 pm**

**Chairperson .....**

**Date 3rd April 2025**