



DALTON PARISH COUNCIL

Dalton Parish Hall,
Doncaster Road,
Dalton,
Rotherham.
S65 3ET

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10th November 2021

Dear Councillors,

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council, to be held on **Thursday 18th November 2021**, at Dalton Parish Hall, Doncaster Road, Dalton commencing at **6.30 p.m.** for the purpose of transacting the following business:

Rachel Chico
Clerk to the Council

BUSINESS

Enclosure:

1. To receive apologies for absence given in advance of the meeting
2. To consider the approval of reasons given for absence
3. To note any declarations of interest on items to be discussed at this meeting
4. To approve the minutes of the Council Meeting held on 21st October 2021 **(A)**
5. To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))
6. To note any issues from members of the public in attendance
7. To consider any community matters from Councillors
8. To receive a verbal Clerk update regarding matters from previous meetings
 - 8.1 To receive feedback from the Remembrance service event
 - 8.1.1 To consider poppies on railings / lamp posts in the parish
 - 8.2 To receive an update from the first gala meeting
 - 8.3 To receive feedback from the October sports holiday program
 - 8.3.1 To receive feedback from the provider
 - 8.3.2 To consider any future plans for holiday activities
9. To consider financial matters including:-
 - 9.1 The authorisation of payment of accounts since the last meeting (distributed at the meeting)



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- 9.2 To confirm the review of the bank statement to 31st September 2021 (distributed at the meeting)
- 9.3 Confirmation of receipts schedule to 30th September 2021 (B)
- 9.4 Detailed income and expenditure to 30th September 2021 (C)
- 9.5 Outstanding debtors and consider action, where necessary – to be handed out at the meeting
- 9.6 To note completion of quarterly internal review and agree date and councillors undertaking next review – Feb 2022
- 9.7 To receive the completed external auditors report (D)
- 9.8 To note the notice of conclusion of audit, which details the rights of inspection, and the certified AGAR (Sectons 1, 2 and 3) were published on 14th September, in line with statutory requirements (E)
10. To consider any general correspondence and publications, including: -
 - 10.1 To receive a summary and agree any actions for play inspections reports
 - 10.2 Silverwood colliery anniversary of last shift event at the wheel – 24th Dec
 - 10.2.1 To agree a representative of the Parish Council to attend
11. 2022-2025 Gardening Contract Tender:-
 - 11.1 Consider, agree and take further action where necessary
 - 11.1.1 Schedule of works to be issued (F)
 - 11.1.2 Advert (G)
 - 11.1.3 Agree tender selection plan and nomination of councillors (H)
 - 11.1.4 Agree Expression of Interest (I)
 - 11.1.5 Agree Scoring Matrix for the selection process (J)
 - 11.1.6 Wording of the draft contract (K)
12. To consider and agree actions in regards to Allotments
 - 12.1 To receive an update with regard to break-in at allotments
 - 12.2 To note correspondence from RMBC re allotment land (L)
 - 11.2.1 To appoint a solicitor for the Parish Council for this matter
13. To consider suggestions for the 2022 / 2023 budget
14. To consider planning matters including new planning applications in Dalton: -
 - 14.1 Planning: - 42 – 46 (46 items to be emailed to councillors prior to the meeting)

RB2021/1963 - Hounsfild Crescent East Herringthorpe Rotherham - Erection of single storey rear extension and front porch

One new item - RB2021/1888 - Silverwood Miners Social Club Doncaster Road Dalton - Siting of miners statue
15. To notify Parish Clerk for any matters for inclusion on a future agenda
16. To note dates of future committee meetings, events and the next Parish Council Meeting

Parish Council
20th January 2021

Dalton Parish Council Community Café – 20th January 2022 10am – 12 at Dalton Parish Hall

PUBLIC NOTICE



DALTON PARISH COUNCIL

PARISHIONERS ARE ENCOURAGED TO ATTEND MEETINGS OF THE PARISH COUNCIL AND ARE PERMITTED PARTICIPATION IN ITEM "To note any issues from members of the public in attendance", BUT NOT IN THE DECISIONS ON OTHER AGENDA ITEMS, SPEAKING ONLY WHEN SPECIFICALLY INVITED TO DO SO BY THE CHAIRPERSON