

Dalton Parish Council

Minutes of the Ordinary Meeting of Dalton Parish Council at 6.30pm 13th February 2025 held at Dalton Parish Hall

Members: Cllrs K Oxley, D Pickering, S Pickering, C Malia, K Mackenzie, C Barron, J Carrington & R Holsey (part of meeting)

In Attendance: R Chico (Clerk), J Holsey (Clerk)

Cllr D Pickering chaired the meeting

6570 To receive apologies for absence given in advance of the meeting

Cllr R Holsey apologies for joining part way through the meeting
Cllrs P Botham, R Fox, J Workman.

6571 To consider the approval of reasons given for absence

Resolved: Reasons for absence approved

6572 To note any declarations of interest on items to be discussed at this meeting

None

6573 To approve the minutes of the Ordinary meeting held on 16th January 2025

Resolved: The minutes were accepted as a true record

Cllr I.C.Barron explained he had not received the hard copy of papers until after the meeting which is the reason for his non-attendance at the January meeting.

**6574 To note the approved minutes of the
6574.1 Sunnyside Charity meeting held on 17th October 2024**

Noted

6574.2 Finance and employment committee 3rd October 2024

Noted

6575 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

None

6576 To note any issues from members of the public in attendance

None in attendance

6577 To consider any community matters from Councillors

Councillor I.C.Barron explained he had contacted the Mayor following the parlour visit, with information regarding the Howard family. A letter of thanks had been received by Cllr I.C.Barron and Cllr Barron read out the information provided to the Mayor.

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6578 To receive a verbal Clerk update regarding matters from previous meetings

None

6579 To approve revised terms of reference for Sunnyside meeting to alter meeting dates to twice per annum

Revised terms of reference were included as an appendices to alter the meeting dates from quarterly to twice per annum.

Resolved : Revised terms of reference were approved, to be notified to the committee at their next meeting.

6580 To consider financial items including: -

6580.1 The authorisation of payment of accounts since the last meeting (distributed at the meeting)

Cllr R Holsey joined the meeting at 1845

Resolved : The below payments of accounts were approved: -

	Transaction Detail	Date Paid	Total	Payee Name
DD	Final Gas Bill	23/01/2025	116.06	SSE Energy Solutions
DD	Water - BLA 12/10-11/1	24/01/2025	34.97	Business Stream
DD	Water - DPH 17/10-16/1	31/01/2025	234.85	Business Stream
DD	DPH Electric 23/11-27/12	10/01/2025	297.75	Scottish Power
DD	Website Fee	14/01/2025	11.99	Hugo Fox
DD	Unity Bank Charges 1/12-31/12	31/01/2025	12.15	Unity Trust Bank
DD	Pension Fee	07/02/2025	£26.40	Smart Pension
DD	Pension	07/02/2025	£912.31	Smart Pension
DD	Pension	19/02/2025	£2,215.12	SYPA
DD	Mobile Phone	19/02/2025	£97.20	O2
DD	Photocopying	28/02/2025	£40.09	Copy Print Scan
DD	Bank Charges	22/02/2025	£8.00	HSBC
DD	Bank Charges	28/02/2025	£13.80	Unity Trust Bank
DD	Website Fee	14/02/2025	£11.99	Hugo Fox
DD	Electric 28/12-28/1	11/02/2025	£560.63	Scottish Power
DD	Electric DPH 1/1-28/1/25	11/02/2025	£254.87	British Gas
BACS	Boiler Repair - DPH	26/02/2025	£137.84	High Pressure Plumbing
BACS	Cleaning Products - DPH	26/02/2025	£139.75	Ace Janitorial
BACS	Deposit Refund HH 19/1/2025	26/02/2025	£50.00	Hall Hirer (HA)
BACS	Deposit Refund HH 25/1/2025	26/02/2025	£50.00	Hall Hirer (IN)
BACS	Deposit Refund HH 1/2/2025	26/02/2025	£50.00	Hall Hirer (JC)
BACS	Deposit Refund HH 2/2/2025	26/02/2025	£50.00	Hall Hirer (SS)
BACS	Deposit Refund HH 8/2/2025	26/02/2025	£50.00	Hall Hirer (HA)

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BACS	Deposit Refund HH 22/12/2024	26/02/2025	£50.00	Hall Hirer (TG)
BACS	Deposit Refund HH 20/12/2024	26/02/2025	£50.00	Hall Hirer (MD)
BACS	New Tables DPH	26/02/2025	£1,912.32	Just for Schools
BACS	Electrical works for Cisterniser	26/02/2025	£100.00	MD Staniforth
BACS	Christmas Tree - Sunnyside CC	26/02/2025	£120.00	RMBC
BACS	Expenses (Postages)	26/02/2025	£38.50	Clerk
BACS	Cisterniser gents urinals	26/02/2025	£290.40	High Pressure Plumbing
BACS	Flying start course	26/02/2025	£70.20	YLCA
BACS	Stationery	26/02/2025	£165.40	Eurooffice
BACS	Removal of Xmas Lights	26/02/2025	£1,288.80	AFL Ltd
BACS	Call out Fee - Fire Alarm	26/02/2025	£206.98	Chubb Fire & Security Ltd
BACS	Entertainment Xmas Function x 1	26/02/2025	£120.00	S Glennon
BACS	Christmas Tree - DPH	26/02/2025	£1,046.32	RMBC
BACS	Cisterniser investigation DPH	26/02/2025	£60.00	High Pressure Plumbing
BACS	Expenses (Postages)	26/02/2025	£29.60	Clerk
BACS	Expenses - Various	26/02/2025	£28.67	Clerk

6580.2 To receive and agree bank reconciliation to 31st December 2024

Resolved : The bank reconciliation was received and approved to 31st December 2024

6580.3 To receive and approve the accounts for Sunnyside Community Centre to year end of 31st July 2024

The accounts for Sunnyside Community Centre were included as an appendices in the papers.

Resolved : To approve the accounts for Sunnyside Community Centre to year end 31st July 2024.

6580.4 To complete the accounts checklist for Sunnyside Community Centre

The accounts checklist for Sunnyside Community Centre was included as an appendices in the papers.

Resolved : To approve the Sunnyside Community Centre accounts checklist

6580.5 To consider a reduced let for Sunnyside Community Centre

A reduced let for a fundraising Spring Fayre was discussed for 31st May 2025 9am to 4pm.

Resolved : To agree a half price let for the above date and hours.

Cllr J Carrington joined the meeting at 1855

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6580.6 To discuss the purchase of new tables for Dalton Parish Hall and note purchase of tables under health and safety requirements

Ten tables had been purchased for Dalton Parish Hall under Clerks emergency powers, due to the tables being damaged and being a health and safety risk. A further ten tables are required to replace the remaining damaged tables.

Resolved : To purchase additional 10 tables for Dalton Parish Hall.

6581 To appoint solicitors for Wayleave agreement for Sunnyside Recreation Ground

Resolved : To appoint Arthur Jackson as solicitors for wayleave agreement for access to Sunnyside Recreation Ground, all costs to be paid for by the contractor, City Fibre, requesting access.

6582 To consider any general correspondence and publications including:-

6582.1 To receive a summary and agree any actions for play inspections reports

Play inspection reports not received.

6583 To confirm Councillors are happy to share their contact details with each other

Resolved : Councillors present confirmed their agreement to share their contact details, Councillors not present to be asked separately.

6584 To discuss missing steps and handrail at Magna Lane and agree any action

Resolved : To remove the remaining parts of the handrail that are on site and leave the land as is.

6585 To discuss and agree the community café being solely run by a volunteer, when a Councillor is unavailable to attend

Resolved : That the community café can be solely run by volunteers when a Councillor is unavailable to attend

6586 To consider events

Discussions took place around the events, a suggestion was made regarding a Christmas Fayre and suggestions from Cllr Ryalls. Discussion also took place with regard to the Christmas lunches and requirements for 2025.

6586.1 To consider a Christmas event

Resolved : No gifts to be handed out for future Christmas Lunches, Cllr Ryalls to be asked to attend a future meeting to discuss suggestions.

To consider and agree dates for the 2026 Gala

Clerks to try to clarify dates for 100 years of Sunnyside Village

6587 To consider planning matters including new planning applications in Dalton Planning: - 3 – 6 (List 6 items to be emailed to councillors prior to the meeting)

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Resolved : To note the below planning applications: -

RB2024/1671 - Norwood Street Allotments Norwood Street Dalton - Erection of 6 sheds and 6 greenhouses

6588 To notify the Parish Clerk for any matters for inclusion on a future agenda

To request Councillors to share contact details, item to be placed on February agenda

6589 To note dates of future committee meetings, events, and the next Parish Council

Parish Council – 6:30pm

20th March 2025

Other Meetings / Events

Dalton Parish Council Community Café held on the above dates at 900am – 1230 at Dalton Parish Hall

Finance Meeting – 6:30pm

3rd April 2025

Sunnyside Charity Meeting – 6pm

17th April 2025

Sunnyside Meeting – 6:30pm

13th March 2025

The meeting was closed at 19:30pm

Chairperson

Cllr K Oxley

Date 20th March 2025