



DALTON PARISH COUNCIL

Dalton Parish Hall,
Doncaster Road,
Dalton,
Rotherham.
S65 3ET

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9th May 2024

Dear Councillors,

You are hereby summoned to attend the **Annual Meeting** of the Parish Council, to be held on **Thursday 16th May 2024**, at Dalton Parish Hall, Doncaster Road, Dalton commencing at **6.30 p.m.** for the purpose of transacting the following business:

R.Chico

Rachel Chico
Clerk to the Council

BUSINESS

Enclosure:

1. To elect the Chairperson of the Council for 2024-25 and to receive Chairpersons declaration of office
2. To elect the Vice-Chairperson of the Council for 2024-25 and to receive Vice-Chairpersons declaration of office (Not compulsory)
3. To receive apologies for absence given in advance of the meeting
4. To consider the approval of reasons given for absence
5. To note any declarations of interest on items to be discussed at this meeting
6. To approve the minutes of the Council Meeting held on 18th April 2024 (A)
7. To approve the minutes of the Extraordinary Meeting held on 30th April 2024 (B)
8. To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))
9. To note any issues from members of the public in attendance
10. To consider any community matters from Councillors
11. To receive a verbal Clerk update regarding matters from previous meetings
10.1 To receive an update regarding flooding on public footpath from Doncaster Rd to Magna Lane park



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12. To review the committees of the Council
 - 12.1 To re-note councillors code of conduct
 - 12.2 To re-note civility and respect pledge
 - 11.2 Finance and employment terms of reference (C)
 - 11.3 Sunnyside community centre terms of reference (D)
13. To elect members to the Committees of the Council: -
 - 13.1 Finance and employment
 - 13.2 Sunnyside community centre (4) Councillors (4) Volunteers (from different user groups of the centre)
 - 13.3 To elect representative(s) for YLCA
14. To review and approve standing orders (E)
15. To review and approve financial regulations (F)
16. To approve financial risk assessment for 2024/2025 (G)
17. To review effectiveness of internal controls
18. To consider financial matters including:-
 - 18.1 The authorisation of payment of accounts since the last meeting (distributed at the meeting)
 - 18.2 To agree the annual standing orders and direct debit payments (H)
 - 18.3 To confirm the review of the bank statement to 31st March 2024
 - 18.4 To approve the reserves policy for 2023/2024 (I)
 - 18.5 To consider free / reduced let requests for Dalton Parish Hall
 - 18.6 To consider and agree staff salaries
19. To re-confirm eligibility for the General Power of Competence
 - 19.1 Confirm Dalton Parish Council have a qualified Clerk
 - 19.2 Confirm Dalton Parish Council had two thirds elected Councillors
 - 19.3 Confirm Dalton Parish Council are eligible for the General Power of Competence
20. To consider any general correspondence and publications, including: -
 - 20.1 To receive a summary and agree any actions for play inspections reports: -
 - 20.1.1 Magna Lane
 - 20.1.2 Ruby Cook
 - 20.1.3 Sunnyside
21. To receive an update on recent accident at Magna Lane and discuss and agree any actions required, including costings for fencing
22. To receive an update with regard to trespass and agree action to be taken
23. To receive an update with regard to accident at Sunnyside Community Centre
24. To consider and agree works for quotations for flooded area of Magna Lane Park
25. To receive an update on the Gala for 2024 and allocate tasks for the day
26. To consider caretaking to cover absence
 - 26.1 To discuss and agree installation of a key box for Dalton Parish Hall
27. To consider planning matters including new planning applications in Dalton: -

Planning: - 16 – 19 (List 19, items to be emailed to councillors prior to the meeting)



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RB2024/0471 - 3 Lakeside Close Sunnyside - Erection of single storey extension to front

28. To notify Parish Clerk for any matters for inclusion on a future agenda
29. To note dates of future committee meetings, events and the next Parish Council Meeting

Parish Council – 6:30pm

20th June 2024

Other Meetings / Events

8th June 2024 Dalton Gala – Sunnyside Top Field

Dalton Parish Council Community Café held on the above dates at 900am – 1230 at Dalton Parish Hall

Finance Meeting – 6:30pm

4th July 2024

Sunnyside Charity Meeting – 6pm

18th July 2024

Sunnyside Meeting – 6:30pm

13th June 2024

PUBLIC NOTICE

PARISHIONERS ARE ENCOURAGED TO ATTEND MEETINGS OF THE PARISH COUNCIL AND ARE PERMITTED PARTICIPATION IN ITEM “To note any issues from members of the public in attendance” , BUT NOT IN THE DECISIONS ON OTHER AGENDA ITEMS, SPEAKING ONLY WHEN SPECIFICALLY INVITED TO DO SO BY THE CHAIRPERSON