

Dalton Parish Council

Minutes of the Finance & Employment Committee Meeting of 4th March 2021 held remotely via Zoom

Members: R Gleadhall (in the chair) D Pickering, S Pickering, C Malia

In Attendance: J Holsey (Clerk) and R Chico (Clerk)

325 To receive apologies for absence given in advance of the meeting

Cllrs M Gleadhall and C Barron

Resolved: that the apologies of Cllrs M Gleadhall and C Barron are received

326 To consider approval of reasons given for absence

Resolved: that the reasons given for absence are approved

327 To receive any declarations of interest on items to be discussed on the agenda

None

328 To approve the minutes of the Finance & Employment Committee meeting held on 4th February 2021

Resolved: The minutes were accepted as a true record

329 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

Resolved: - that the press and public are excluded from agenda item 8 in relation to staffing.

330 To receive a verbal update from the clerk regarding matters from the previous meeting

Separate agenda item

331 To consider financial matters and agree further action where necessary including: -

331.1 Bank Reconciliation's including Combined Bank Reconciliation for 30th November, 31st December 2020 and 31st January 2021



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331.2 Confirmation of payment schedule to 30th November, 31st December 2020 and 31st January 2021

Resolved: - That the payment schedules to 30th November, 31st December 2020 and 31st January 2021, distributed as an appendix prior to the meeting, be received.

331.3 Confirmation of receipt schedules to 30th November, 31st December 2020 and 31st January 2021

Resolved: - That the receipt schedules to 30th November, 31st December 2020 and 31st January 2021, distributed as an appendix prior to the meeting, be received

331.4 Detailed income and expenditure to 31st January 2021

Resolved: - That the income and expenditure information to 31st January 2021, distributed as an appendix prior to the meeting, be received

331.5 Interim Audit

Resolved:- That the interim audit be received

332 To consider, discuss and agree further action where necessary regarding staffing matters including: -

332.1 Sickness

Members were appraised of the latest sickness.

332.2 Confirmation of hours worked on Sunnyside Community Centre and agree payment and take further action where necessary

It was noted that no payment for extra hours was required this month

Cllr C Barron joined the meeting at 18.41

333 To notify the Parish Clerk of matters for inclusion on a future agenda

None

334 To note the date of the next meeting: -

1st July 2021 at 6.30pm

The meeting was closed at 18.47pm

Chairperson.....  **Date 1st July 2021**

