



DALTON PARISH COUNCIL

Dalton Parish Hall,
Doncaster Road,
Dalton,
Rotherham.
S65 3ET

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12th June 2025

Dear Councillors,

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council, to be held on **Thursday 19th June 2025**, at Dalton Parish Hall, Doncaster Road, Dalton commencing at **6.30 p.m.** for the purpose of transacting the following business:

R.Chico
Rachel Chico
Clerk to the Council

BUSINESS

Enclosure:

1. To receive apologies for absence given in advance of the meeting
2. To consider the approval of reasons given for absence
3. To note any declarations of interest on items to be discussed at this meeting
4. To approve the minutes of the Ordinary Meeting held on 15th May 2025 (A)
5. To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))
6. To consider co-option for the parish council vacancies
7. To note any issues from members of the public in attendance
8. To consider any community matters from Councillors
9. To receive a verbal Clerk update regarding matters from previous meeting
10. To consider financial matters including:-
 - 10.1 The authorisation of payment of accounts since the last meeting (distributed at the meeting)
 - 10.2 To approve the bank reconciliation to April 2025
 - 10.3 To receive and approve the Community Infrastructure Levy (CILS) monitoring form 121B for the financial year 2024/2025 (B)
 - 10.4 To note the Fixed Asset Register figure for 2024/2025 included on page 5 of the Annual Governance and Accountability Return (AGAR) (C)



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- 10.5 To receive and note the Annual Internal Audit Report for 2024/2025 to be published on the parish council's website, also included on page 3 of the AGAR 2024/2025 **(D)**
- 10.6 To consider and approve Section 1 – Annual Governance Statement 2024/2025 for Dalton Parish Council on page 4 of the AGAR 2024/2025 **(E)**
- 10.7 To consider and approve Section 2 – Accounting Statements 2024/2025 for Dalton Parish Council on page 5 of the AGAR 2024/2025 (Signed by the RFO before being presented to Dalton Parish Council for approval) **(F)**
- 10.8 To set the dates for the period of public rights of inspection in relation to the AGAR for 2024/2025 (proposed dates commencing Wednesday 25th June 2025 and ending Tuesday 5th August 2025 with announcement to be made at least the working day before) **(G)**
- 10.9 To agree publication of the following documents under the Accounts and Audit Regulations 2015, prior to 1st July 2025:-
- 10.9.1 Notice of the period for the exercise of public rights (as agreed in point 10.8 above) and a declaration that the accounts are unaudited
 - 10.9.2 Section 1 – AGAR 2024/2025 – approved and signed, page 4
 - 10.9.3 Section 2 – AGAR 2024/2025 – approved and signed page 5
 - 10.9.4 Internal Audit Report
- 10.10 To appoint the internal auditor for 2025/2026
- 11 To consider and agree action for Christmas lighting 2026 **(H)**
- 12 To consider and agree response for a request from Titans Community Fund to use Magna Lane for an event
- 13 To consider, discuss and agree budget and items for 2026 Gala and take further action where necessary
- 14 To consider and agree interim caretaker cover
- 15 To consider and discuss purchase of CCTV camera for Magna Lane Park and take further action where necessary **(I)**
- 16 To consider and agree the following policies:-
- 16.1 Investment policy **(J)**
 - 16.2 Grievance Policy **(K)**
 - 16.3 IT Policy **(L)**
- 17 To consider and discuss attached report following visit to three allotment sites and agree any further action **(M)**
- 18 To consider costings for chairs at Sunnyside Community Centre and agree actions
19. To consider and agree asbestos survey for Dalton Parish Hall **(N)**
- 20 To consider any general correspondence and publications, including: -
- 20.1 To receive a summary and agree any actions for play inspections reports
 - 20.1.1 To consider costings for basketball area refurbishment at Ruby Cook recreation ground and agree action to be taken **(O)**
21. To consider planning matters including new planning applications in Dalton: -
- 21.1 Planning: 20 - 24 (List 24, items to be emailed to councillors prior to the meeting)

RB2025/0695 - 25 Bosville Street Dalton - Prior Notification for a larger house extension with a 6m rear extension, a height of 3m to the eaves and an overall height of 3m



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RB2025/0661 - Low Farm Dean Lane Dalton - Erection of a two storey extension to the south

21.2 To consider and agree action with regard to Draft Supplementary Planning Consultation

21.3 To discuss planning application RB2025/0526 and agree the representative to speak at planning board along with the details of the items to be raised in support of the application

22. To notify Parish Clerk for any matters for inclusion on a future agenda

23. To note dates of future committee meetings, events and the next Parish Council Meeting

Parish Council – 6:30pm

17th July 2025

Other Meetings / Events

Dalton Parish Council Community Café held on the above dates at 900am – 1230 at Dalton Parish Hall

Finance Meeting – 6:30pm

3rd July 2025

Sunnyside Charity Meeting – 6pm

17th July 2025

Sunnyside Meeting – 6:30pm

11th Sept 2025

PUBLIC NOTICE

PARISHIONERS ARE ENCOURAGED TO ATTEND MEETINGS OF THE PARISH COUNCIL AND ARE PERMITTED PARTICIPATION IN ITEM “To note any issues from members of the public in attendance” , BUT NOT IN THE DECISIONS ON OTHER AGENDA ITEMS, SPEAKING ONLY WHEN SPECIFICALLY INVITED TO DO SO BY THE CHAIRPERSON